# COON RAPIDS MUNICIPAL UTILITIES A COMPONENT UNIT OF THE CITY OF COON RAPIDS

FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION WITH INDEPENDENT AUDITORS' REPORT FOR THE YEAR ENDED JUNE 30, 2008

# **COON RAPIDS MUNICIPAL UTILITIES**

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# COON RAPIDS MUNICIPAL UTILITIES OFFICIALS

| Name            | Position                    | Term Expires |
|-----------------|-----------------------------|--------------|
| Mike Deeth      | Chairman                    | June 2012    |
| Larry Taylor    | Trustee                     | June 2008    |
| Dierk Halverson | Trustee                     | June 2010    |
| Bradley Honold  | Secretary/General Manager   | Indefinite   |
| Kari Woodard    | Comptroller                 | Indefinite   |
| Jesica Leighty  | City Clerk / City Treasurer | Indefinite   |
| Mark Thomas     | Attorney                    | Indefinite   |

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Certified Public Accountants

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## INDEPENDENT AUDITORS' REPORT

Coon Rapids Municipal Utilities Coon Rapids, Iowa

We have audited the accompanying financial statements of the business type activities of each major fund of Coon Rapids Municipal Utilities, a component unit of the City of Coon Rapids, as of and for the year ended June 30, 2008, which collectively comprise the Utilities' basic financial statements listed in the table of contents. These financial statements are the responsibility of Coon Rapids Municipal Utilities' management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with U. S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards and provisions require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As described in Note 1, the financial statements of Coon Rapids Municipal Utilities are intended to present the financial position and results of operations and cash flows of proprietary fund types of only that portion of the financial reporting entity of the City of Coon Rapids, Iowa, that is attributable to the transactions of the Coon Rapids Municipal Utilities.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business type activities of each major fund of Coon Rapids Municipal Utilities, a component unit of the City of Coon Rapids, as of June 30, 2008, and the respective changes in financial position and cash flows for the year then ended in conformity with U.S. generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued our report dated November 21, 2008, on our consideration of Coon Rapids Municipal Utilities' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Management's Discussion and Analysis and budgetary comparison information on pages 4 through 11 and 38 through 40, respectively, are not required parts of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. We did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion of the financial statements that collectively comprise Coon Rapids Municipal Utilities' basic financial statements. We previously audited, in accordance with the standards referred to in the second paragraph of this report, the financial statements for the three years ended June 30, 2007, (which are not presented herein) and expressed an unqualified opinion on those financial statements. Other supplementary information included in Schedules 3 and 4 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

O'DONNELL, FICENEC, WILLS & FERDIG, LLP

3y /

Certified Public Accountant

November 21, 2008

# MANAGEMENT'S DISCUSSION AND ANALYSIS



# Management's Discussion and Analysis

The Coon Rapids Municipal Utilities, "CRMU" provides this narrative overview and analysis of the Communications, Electric, Natural Gas, Water, and Wastewater Utilities' financial activities based upon currently known facts, decisions, and conditions for the fiscal year ended June 30, 2008. This should be read in conjunction with the Statement of Net Assets, the Statement of Revenues, Expenses and Changes in Fund Net Assets, and the Statement of Cash Flows, which follow.

The Financial Statements of the Utility report information utilizing the accrual method of accounting. The Financial Statements conform to accounting principles which are generally accepted in the United States of America.

The Statement of Net Assets provides information about the type and amount of investments in resources (assets) and the obligations to creditors (liabilities), and also

indicate those restricted by the Board of Communications, Electric, Natural Gas, Water, and Wastewater Trustees (the Board). It also provides the basis for making a variety of financial assessments about the structure, liquidity, and financial flexibility of the Utility.

The Statement of Revenues, Expenses, and Changes in Net Assets reports all the revenues and expenses for the year, including nonoperating revenues and expenses. This statement can be used to determine whether the Utility has recovered all of its actual costs through rates and other charges.

The Statement of Cash Flows reports the cash from operating activities, cash from non-capital financing activities, as well as capital and related financing activities, and investing activities. This statement can be used to determine the source, use and change in cash.

# Communications Utility\_

Overview:

CRMU's communication utility continues to serve residents and businesses of Coon Rapids with reliable products and services. Although the utility operates in a highly competitive market, CRMU has been able to maintain its competitive advantage through reasonable rates and excellent customer service.

CRMU has worked towards expanding its offerings and services to help generate additional revenue to offset costs incurred due to the always-changing nature of the technology industry.

The communication utility has performed well over the last several years, considering several significant factors (loss of a large user, much lower access rates, competition with other carriers, etc.). CRMU was able to lower the single-line residential telephone rate by \$4 after the Long Lines contract negotiation.

To be successful in the future, CRMU must be responsive to its customer's wants and needs while continuing to provide new and innovative products to help supplement the traditional revenue stream.

# Communications Utility Financial Highlights:

| Dollars in Thousands           |            |            |  |  |
|--------------------------------|------------|------------|--|--|
| Dollars in Thousands           | 2008       | 2007       |  |  |
| OPERATIONS                     | E Men 1 Ve |            |  |  |
| Revenues                       |            | 914        |  |  |
| Expenses                       | <u>569</u> | <u>758</u> |  |  |
| Operating Income               | 221        | 156        |  |  |
| ASSETS                         |            |            |  |  |
| Current                        | 957        |            |  |  |
| Restricted                     | 0.,,       | 0          |  |  |
| Capital                        | 118        | 98         |  |  |
| Noncurrent                     | 0          | <u>0</u>   |  |  |
| Total                          | 1,075      | 995        |  |  |
| LIABILITIES                    |            |            |  |  |
| Current                        | 34         | 29         |  |  |
| Noncurrent                     | 0          | <u>0</u>   |  |  |
| Total                          | 34         | 29         |  |  |
| NET ASSETS                     | 1 1 1 1 -  |            |  |  |
| Invested in Capital Assets     | 118        | 98         |  |  |
| Unrestricted                   |            |            |  |  |
| Total                          |            |            |  |  |
|                                | ,          |            |  |  |
| Total Liabilities & Net Assets | 1,075      | 995        |  |  |
|                                |            |            |  |  |
| Total Liabilities & Net Assets | 1,075      | 995        |  |  |

## **Results of Operations:**

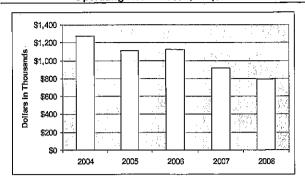
(As reported in the Statements of Revenues, Expenses and Changes in Fund Net Assets)

Revenue from operations decreased by 14% while total operating expenses followed, decreasing by 25%. The decline in revenue can be attributed to a reduction of line counts, as well as lower CABS revenue.

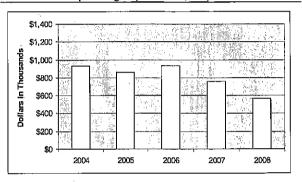
Expenses for the communication utility were lower for several reasons. First, the Long Lines contract was re-negotiated realizing a decline in expenses. Second, the utility had only one tech for seven months out of the year. Finally, CRMU was able to settle and receive final payment on an account that was previously considered uncollectible.

The communication utility has benefited from offering bundled services, instead of only ala carte services. CRMU is currently analyzing additional bundles to entice customers to sign-up for *all* services (calling features, high-definition television, long distance, etc.)

# Communications Utility Operating Revenues: \$790,369



# Communications Utility Operating Expenses: \$569,233



## **Financial Position:**

(As reported on the Statement of Net Assets)

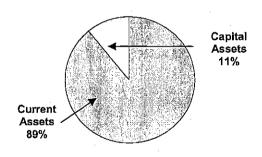
Total assets increased by 7% in fiscal year 2008. This can be attributed to both an increase in cash and telephone capital assets. Total liabilities increased 18% simply because CRMU had more accounts payable at the end of fiscal year 2008 compared to fiscal year 2007. Total net assets increased 8%.

The communication utility has no noncurrent or restricted assets. Capital assets, in the form of utility plant, facilities and equipment, account for 11% of total assets, while current assets comprise 89% of the total assets.

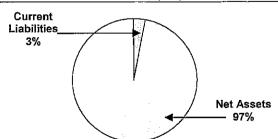
For a startup utility in late 1999, the communication utility has a sound financial base as it has entrenched itself with its service offerings providing high quality, needed services in the community. Yet, CRMU must closely monitor changes within the industry to remain competitive and desirable to its customers.

Both revenues and expenses were lower than budget by \$72,000 and \$125,000, respectively.

#### Communication Utility Total Assets: \$1,074,725



# Communication Utility Total Liabilities and Net Assets: \$1,074,725



Overview:

In 2008, CRMU realized a net operating gain and ended the year in a strong financial position.

On the nonoperating revenue side, CRMU received a \$300,000 grant from the United States Department of Agriculture Rural Economic Development Loan / Grant Program. CRMU matched 20% of the grant with \$60,000 from the economic development fund. A \$300,000 interest free loan was given to the Thomas Rest Haven for their assisted living facility. A loan was also awarded to the Coon Rapids Medical Center to aid in bringing a dentist to Coon Rapids. This is just one example of the positive impact CRMU has on the Coon Rapids community.

Looking to the future, CRMU will likely see volatility in the electric industry, with imminent environmental standards. Fortunately, both lowa Savings Bank capital loan notes are scheduled to be retired in 2015.

| Electric | Litility | Financial    | Highlights:    |
|----------|----------|--------------|----------------|
|          | Other    | ı ıllalıvlal | i iimiimmiita. |

| 2008                                  | 2007  |
|---------------------------------------|---|
| J 1 3                                 |   |
|                                       | 2,110   |
| <u>1,848</u>                          | <u>1,885</u>  |
| 425                                   | 225   |
| 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 |   |
| 2,650                                 | 2,477   |
|                                       | 15  |
| 7,048                                 | 7,252   |
| <u>650</u>                            | <u>179</u>  |
| .10,361                               | 9,923   |
|                                       |   |
|                                       | 389   |
| <u>2,540</u>                          | <u>2,890</u>  |
| 2,954                                 | 3,279   |
|                                       |   |
| 4,497                                 | 4,103   |
|                                       |   |
|                                       |   |
|                                       | 0   |
|                                       |   |
| 7,407                                 | 6,644   |
|                                       |   |
| 10,361                                | 9,923   |
|                                       |   |
|                                       | 2,273<br>1,848425<br>2,65013<br>7,048650<br>10,3614142,5402,954449748 |

**Results of Operations:** 

(As reported in the Statements of Revenues, Expenses and Changes in Fund Net Assets)

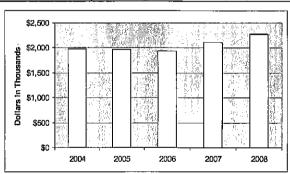
Revenue from operations increased 8%, while both revenue and kilowatt-hours sold to customers increased by 6%. Wholesale kilowatt-hours sold decreased 7%; however, revenue from wholesale sales actually increased 11%.

Operating expenses decreased due to lower general maintenance and Neal 4 purchased energy expenses. CRMU will likely experience an increase in purchased energy expense, as WAPA has announced another rate increase for January 1, 2009. The electric utility will also see increased expenses as new environmental mandates and "green" programs are required by the government.

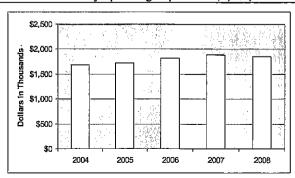
Net nonoperating revenues increased \$311,000 from the previous year. This is explained by the previously discussed grant received from the USDA Rural Economic Development Program.

Currently, the electric utility is developing a long range plan for distribution system improvements. During such time, a rate study will likely take place to determine the equity of the current rate structure.

#### Electric Utility Operating Revenues: \$2,272,816



## Electric Utility Operating Expenses: \$1,847,763



### **Financial Position:**

(As reported on the Statement of Net Assets)

CRMU has two significant noncurrent liabilities – a 2003 and 2006 capital loan note. In 2008, CRMU reduced the liability of each obligation by \$110,000 and \$240,000, respectively.

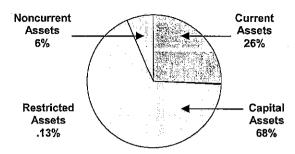
Noncurrent assets increased 263% due to the new loan receivable due from Thomas Rest Haven, a receivable due from the Coon Rapids Medical Board, and capitalization of the new municipal building roof. The Coon Rapids Development Group's receivable was decreased by 11,000 and TIF was decreased by \$9,000.

Capital assets, in the form of utility plant, facilities and equipment, account for 68% of CRMU's total assets.

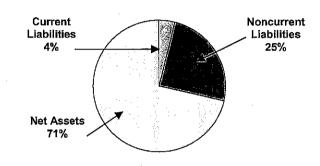
CRMU has approximately 19% of its total assets in the form of cash and cash equivalents. Of this amount, the Board of Trustees has allocated the majority for designated uses such as equipment replacement, generation replacement, health fund plan, etc., leaving only a small portion of its current assets undesignated.

Revenues and expenses were higher than budget by \$483,000 and \$6,000, respectively.





Electric Utility Total Liabilities and Net Assets: \$10,360,920



# Natural Gas Utility \_

Overview:

Over the past few years, CRMU has experienced increased energy and transportation costs. This national pattern of rising energy costs illustrates the price volatility of the natural gas commodity market in a deregulated environment.

In efforts to limit exposure to this market, CRMU follows a commodity purchasing strategy with the goal of forward purchasing roughly 50% of its annual requirements prior to the winter heating season. This purchasing strategy consists of a mixed portfolio of commodity purchases ranging from futures contracts, to storage, to fixed monthly and spot volume purchases.

CRMU also optimizes its storage contract to help balance its daily volumes to avoid any monthly imbalance penalties from the pipeline.

CRMU is currently waiting for the "most opportune" time to enter into a long-term pre-pay program to help reduce energy costs. This savings would be passed through directly to the consumer.

# Natural Gas Utility Financial Highlights:

Dollars in Thousands

|                                | 2008      | 2007  |
|--------------------------------|-----------|-------|
| OPERATIONS                     | 1975年1988 |       |
| Revenues                       | 1,288     | 957   |
| Expenses                       | 1,198     | 1,012 |
| Operating Income               |           |       |
| ASSETS                         |           | ` '   |
| Current                        | 1,478     | 1,234 |
| Restricted                     |           | 0     |
| Capital                        | 486       | 764   |
| Noncurrent                     |           | 288   |
| Total                          | 2.384     | 2.286 |
| LIABILITIES                    |           | •     |
| Current                        | 61        | 24    |
| Noncurrent                     | <u>0</u>  | 0     |
| Total                          | 61        | 24    |
| NET ASSETS                     |           |       |
| Invested in Capital Assets     | 862       | 480   |
| Unrestricted                   |           |       |
| Total                          |           |       |
|                                |           |       |
| Total Liabilities & Net Assets | 2,384     | 2,286 |

## **Results of Operations:**

(As reported in the Statements of Revenues, Expenses and Changes in Fund Net Assets)

In 2008, total operating revenues increased 35%. Syngenta Seeds operated both the town and South plant, increasing both usage and revenues. Purchased energy costs increased 21% due to increased usage.

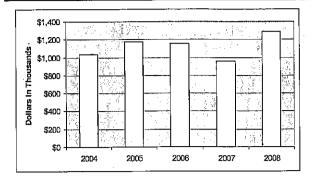
Total operating expenses increased \$185,000, or 18%. Of the \$185,000, \$164,000 (89%) is associated with purchased energy (a direct result of more demand). Additionally, administrative and general expenses increased, while distribution operations decreased.

Nonoperating revenues declined 18% in 2008. This change can be attributed to higher municipal building expense, as well as a one-time charge due to a loss realized on disposed assets no longer serviceable.

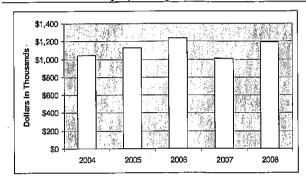
CRMU continued with its contributions to the community and City of Coon Rapids by recognizing a net transfer out of \$71,000 in 2008.

Revenues and expenses were lower than budget by \$49,000 and 28,000, respectively.

### Natural Gas Utility Operating Revenues: \$1,287,890



Natural Gas Utility Operating Expenses: \$1,197,454



## **Financial Position:**

· (As reported on the Statement of Net Assets)

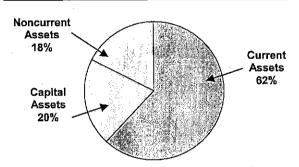
The Natural Gas Utility has no significant noncurrent liabilities. CRMU's current liabilities are comprised of payables totaling \$54,000.

Noncurrent assets increased 46% mainly due to capitalization of the new municipal building roof (split between electric and gas). Loan receivables from the City of Coon Rapids for a bridge loan, and a tax increment financing (TIF) loan were reduced.

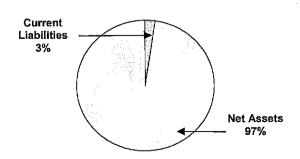
Capital assets, in the form of utility plant, facilities and equipment, account for 20% of CRMU's total assets, while current assets comprise 62% of the total. Cash, cash equivalents, and certificates of deposit account for 54% of total assets. The majority of these funds are designated for future utility improvements.

The gas utility maintains a strong financial position. After several years of using reserves to cover losses, CRMU restructured rates to allocate fixed costs based on usage, which has proven to be beneficial for both the utility and residential customers.

## Natural Gas Utility Total Assets: \$2,383,942



Natural Gas Utility Total Liabilities and Net Assets: \$2,383,942



Overview:

For the past few years, CRMU has operated its water utility with very slight margins while continuing to make much needed and necessary system improvements. The result of these activities has put a financial strain on the small reserves of the water utility. In 2008, the water utility ended with an operating income of \$10,000.

Protecting and preserving the water quality for Coon Rapids is a primary concern of CRMU. CRMU has been very fortunate through the years with an abundant water supply of good quality drinking water. This has served the water utility well, as CRMU has experienced minimal financial impacts due to increased testing promulgated by the Safe Drinking Water Act. However, this past year, the Iowa DNR mandated that we test for arsenic, which will increase testing costs.

CRMU is also fortunate to have four certified operators on staff, while some communities struggle to keep one.

# Water Utility Financial Highlights:

Dollars in Thousands

|                                | 2008                                   | 2007           |
|--------------------------------|--|----------------|
| OPERATIONS                     |  |                |
| Revenues                       | 225                                    | 153            |
| Expenses                       | 215                                    | 223            |
| Operating Income               | 10                                     | (70)           |
| ASSETS                         |  | ` ,            |
| Current                        | 209                                    | 145            |
| Restricted                     | J 0                                    | 0              |
| Capital                        | 445                                    | 470            |
| Noncurrent                     | <u>2</u>                               | 13             |
| Total                          | 656                                    | 629            |
| LIABILITIES                    |  |                |
| Current                        | 36                                     | 19             |
| Noncurrent                     |  | <u>0</u>       |
| Total                          | 36                                     | 19             |
| NET ASSETS                     |  |                |
| Invested in Capital Assets     | 445                                    | 470            |
| Unrestricted                   | 175                                    | 140            |
| Total                          | 619                                    | <del>610</del> |
|                                | [[[[]]]] [[]] [[]] [[]] [[]] [[]] [[]] |                |
| Total Liabilities & Net Assets | 656                                    | 629            |
|                                |  |                |

## **Results of Operations:**

(As reported in the Statements of Revenues, Expenses and Changes in Fund Net Assets)

Revenue from operations increased \$72,000 (47%) due to a rate restructuring at the beginning of fiscal year 2008. The water rates are no longer designed with a declining block structure.

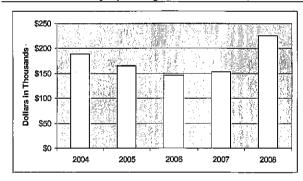
Operating expenses decreased 4%, a result of lower expenses in plant operations, customer service, administrative and general, and depreciation. Considering the restructuring of rates and lower expense, the utility ended with a net gain of \$10,000.

Nonoperating gains totaled \$9,000, adding to the operating gain for a total of \$19,000.

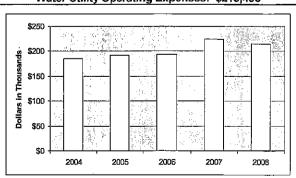
CRMU continued with contributions through payment in-lieu-of-tax for a total of \$5,900, a 16% decline from the previous year.

Overall, the utility performed well, and CRMU hopes to begin rebuilding savings and reserve accounts for future improvements and repairs.

## Water Utility Operating Revenues: \$225,448



Water Utility Operating Expenses: \$215,495



### Financial Position:

(As reported on the Statement of Net Assets)

Noncurrent assets decreased by 81% in 2008 due to a reduction in a tax increment financing loan receivable from the City of Coon Rapids.

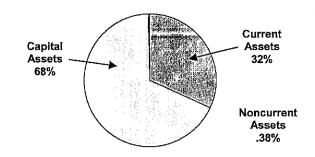
Capital assets, in the form of utility plant, facilities and equipment, account for over 68% of CRMU's total assets. CRMU's total assets increased 4% (\$27,000) in 2008.

CRMU has approximately 22% of its total assets in the form of cash and cash equivalents. Of this amount, the Board of Trustees has designated uses for all of it. Assuming the utility continues to operate at a profit, these funds should begin to rebuild.

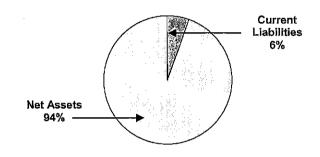
The water utility has no significant liabilities, other than normal payables. For the year, total liabilities and net assets increased 4%.

Revenues and expenses were lower than budget by \$4,000 and \$10,000, respectively.

Water Utility Total Assets: 655,712



Water Utility Total Liabilities and Net Assets: \$655,712



# Wastewater Utility

Overview:

In 2008, the wastewater utility realized an operating loss of \$4,000. Including nonoperating revenues (primarily interest income), the utility ended with a *net* income of \$73,000. It is clear that without the strong reserves (and therefore interest income) of the wastewater utility, a rate adjustment would be necessary.

CRMU's reserves will be reduced in the future, as an agreement was recently signed with Veenstra & Kimm to develop a plan for improving the lift station and force main. Additionally, CRMU purchased a camera to televise the wastewater system, with the goal of making the most effective and necessary improvements to the mains. The televising of the collection system will begin in fiscal year 2009.

## Wastewater Utility Financial Highlights:

| Dollars in Thousands           | Walter Control |                        |
|--------------------------------|----------------|------------------------|
| •                              | 2008           | 2007                   |
| OPERATIONS                     | 图 6 5 6 6      |                        |
| Revenues                       | 108            | 109                    |
| Expenses                       | <u>112</u>     | 124                    |
| Operating Income               | (4)            | (15)                   |
| ASSETS                         | NEG ER         | ` ,                    |
| Current                        | 1 452          | 1.330                  |
| Restricted                     | 1,452          | 0                      |
| Capital                        | 614            | 611                    |
| Noncurrent                     | 91             | 147                    |
| Total                          | 2,157          | 2,088                  |
| LIABILITIES                    |                | •                      |
| Current                        | 7              | 7                      |
| Noncurrent                     | <u> </u>       | 0                      |
| Total                          | 7.             | 7                      |
| NET ASSETS                     | 14549 J        |                        |
| Invested in Capital Assets     | 614            | 611                    |
| Unrestricted                   | 1.536          | 1.470                  |
| Total                          | 2,150          | 2,081                  |
|                                |                |                        |
| Total Liabilities & Net Assets | 2.157          | 2.088                  |
|                                |                | <b>,</b> - <del></del> |
|                                |                |                        |

## **Results of Operations:**

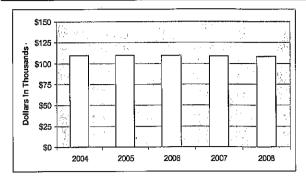
(As reported in the Statements of Revenues, Expenses and Changes in Fund Net Assets)

In 2008, the wastewater utility recorded \$108,000 in revenues. Wastewater revenues have been extremely consistent throughout the years, varying less than 5% over the past five years.

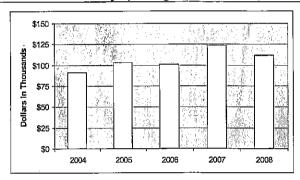
Total operating expenses in 2008 were down \$12,000 compared to 2007 when CRMU had to purchase chemicals and repair the lift station motor and impeller. Lower plant operating expenses account for the majority of the decline. Expenses for 2008 are more in-line with previous years.

Nonoperating revenues increased by \$18,000 in 2008 (from 59,000 to \$77,000) due to higher interest income. Considering both operating and nonoperating revenues and expenses, the utility ended with a net income of \$73,000, a 64% increase compared to 2007.

## Wastewater Utility Operating Revenues: \$107,641



## Wastewater Utility Operating Expenses: \$111,524



## Financial Position:

(As reported on the Statement of Net Assets)

Noncurrent assets decreased by 38% in 2008, mainly due to reductions in loan receivables from the City of Coon Rapids for a bridge loan, and a tax increment financing (TIF) loan.

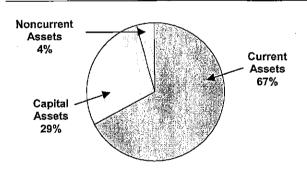
Capital assets, in the form of utility plant, facilities and equipment, account for 29% of CRMU's total assets, while current assets account for 67%.

The wastewater utility has 64% of its total assets in the form of cash, cash equivalents, and certificates of deposit. A large portion of this will be used for improvements previously explained.

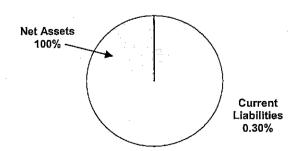
The wastewater utility essentially has no liabilities other than some small payables.

Revenues were \$25,000 higher than budget, while expenses were \$9,000 lower than budget.

## Wastewater Utility Total Assets: \$2,156,600



## Wastewater Utility Total Liabilities and Net Assets: \$2,156,600



# **BASIC FINANCIAL STATEMENTS**

# COON RAPIDS MUNICIPAL UTILITIES

# STATEMENT OF NET ASSETS PROPRIETARY FUNDS JUNE 30, 2008

| ·  |           |                                     |  |           |
|--|-----------|-------------------------------------|--|-----------|
| ASSETS   |           | nunications:<br>elephone<br>Utility | Communications: Cable TV, Internet & Pager Utility |           |
| CURRENT ASSETS:                                  |           |                                     |  |           |
| Cash and Invested Cash                           | \$        | 715,883                             | \$   | 181,978   |
| Accounts Receivable, Net of Allowance -          |           |                                     |  |           |
| Trade  |           | 16,574                              |  | 16,405    |
| Other  |           | 22,174                              |  | 347       |
| Loans Receivable, Current Portion                |           | -                                   |  | -         |
| Inventories                                      |           | 808                                 |  | 640       |
| Other Current and Prepaid Assets                 |           | 2,340                               |  |           |
| Total Current Assets                             |           | 757,779                             |  | 199,370   |
| CAPITAL ASSETS:                                  |           |                                     |  |           |
| Utility Plant, Facilities and Equipment, at Cost |           | 37,376                              |  | 327,078   |
| Accumulated Depreciation                         |           | (7,736)                             |  | (239,142) |
| Total Capital Assets, Net                        |           | 29,640                              |  | 87,936    |
| NONCURRENT ASSETS:                               |           |                                     |  |           |
| NIMECA Patronage Dividend Receivable             |           | -                                   |  | -         |
| Loans Receivable, Net of Current Portion Above - |           | . •                                 |  |           |
| From City of Coon Rapids                         |           | · -                                 |  | -         |
| From Tax Increment Financing                     |           | -                                   | 4  | -         |
| Revolving Loans Receivable -                     |           |                                     |  |           |
| From City of Coon Rapids                         |           | -                                   |  | -         |
| From Coon Rapids Medical Center                  |           | -                                   |  | ~         |
| Municipal Building, Equipment and Land, Net of   |           |                                     |  |           |
| Accumulated Depreciation                         |           | <del>_</del>                        |  |           |
| Total Noncurrent Assets                          |           | -                                   |  | -         |
| Total Assets                                     | <u>\$</u> | 787,419                             | \$   | 287,306   |
|  |           |                                     |  |           |

**Business Type Activities - Enterprise Funds** 

| Electric<br>Utility | Gas<br>Utìlity  | Water Wastewater Utility Utility |           | Total           |                         |
|---------------------|-----------------|----------------------------------|-----------|-----------------|-------------------------|
| \$<br>2,004,558     | \$<br>1,285,797 | \$                               | 142,437   | \$<br>1,385,173 | \$<br>5,715,826         |
| 166,828             | 67,303          | ٠.                               | 39,613    | 17,677          | 324,400                 |
| 42,164              | 10,815          |                                  | 3,313     | 13              | 78,826                  |
| 38,547              | 44,702          |                                  | 8,025     | 48,248          | 139,522                 |
| 342,777             | 60,599          |                                  | 11,821    | 175             | 416,820                 |
| <br>68,236          | <br>9,046       |                                  | 3,772     | <br>476         | 83,870                  |
| 2,663,110           | 1,478,262       |                                  | 208,981   | 1,451,762       | <br>6,759,264           |
|                     |                 |                                  |           |                 |                         |
| 11,769,474          | 1,100,285       |                                  | 1,360,246 | 1,698,683       | 16,293,142              |
| (4,721,849)         | (614,416)       |                                  | (915,997) | <br>(1,084,757) | <br><u>(7,</u> 583,897) |
| 7,047,625           | 485,869         |                                  | 444,249   | 613,926         | 8,709,245               |
| 17,931              | -               | •                                | -         | -               | 17,931                  |
| -                   | 33,678          |                                  | _         | 84,242          | 117,920                 |
| 2,055               | 10,497          |                                  | 2,482     | 6,670           | 21,704                  |
| 272,222             | -               |                                  | -         | -               | 272,222                 |
| 22,500              | -               |                                  | -         | -               | 22,500                  |
| <br>335,477         | <br>375,636     |                                  | <u>-</u>  | <br><u>-</u>    | <br>711,113             |
| 650,185             | 419,811         |                                  | 2,482     | 90,912          | 1,163,390               |
| \$<br>10,360,920    | \$<br>2,383,942 | \$                               | 655,712   | \$<br>2,156,600 | \$<br>16,631,899        |

(Continued)

# **COON RAPIDS MUNICIPAL UTILITIES**

# STATEMENT OF NET ASSETS PROPRIETARY FUNDS JUNE 30, 2008

| Те          | lephone  | Communications:<br>Cable TV,<br>Internet &<br>Pager Utility |  |
|-------------|----------|---|--|
|             |          |   |  |
| . \$        | 14,895   | \$  | 11,879   |
|             | 4        |   | -  |
|             | <b>-</b> |   | -  |
|             | 3,019    |   | 4,294  |
|             | -        |   | -  |
|             | · -      |   | -  |
|             | 47.040   |   | 40.470   |
|             | 17,918   |   | 16,173   |
|             |          |   |  |
|             | -        |   | -  |
|             |          |   | <u>-</u>   |
|             | No.      |   | _  |
|             | 17,918   |   | 16,173   |
|             |          |   |  |
|             | 29,640   |   | 87,974   |
|             | -        |   | -  |
|             | 739,861  |   | 183,159  |
| ÷           | 769,501  |   | 271,133  |
| <del></del> | 787,419  | \$  | 287,306  |
|             | \$       | 3,019   | Communications: Telephone Utility Page \$ 14,895 \$ 4 - 3,019 17,918 \$ 17,918 |

**Business Type Activities - Enterprise Funds** 

| Electric<br>Utility |    | Gas<br>Utility |         | Water<br>Utility | W  | astewater<br>Utility | Total            |
|---------------------|----|----------------|---------|------------------|----|----------------------|------------------|
| \$<br>18,049        | \$ | 54,579         | \$      | 21,253           | \$ | 4,813                | \$<br>125,468    |
| 14,824              |    | -              |         | 9,996            |    | -                    | 24,824           |
| 2,585               |    | 287            |         | 1,160            |    | 69                   | . 4,101          |
| 14,174              |    | 6,464          |         | 4,068            |    | 1,632                | 33,651           |
| 9,950               |    | -              |         | -                |    |                      | 9,950            |
| 350,000             |    | -              |         | -                |    | -                    | 350,000          |
| <br>4,73 <u>8</u>   |    | -              | -       | _                |    | <u> </u>             | <br>4,738        |
| 414,320             |    | 61,330         |         | 36,477           |    | 6,514                | 552,732          |
|                     |    |                |         |                  |    |                      |                  |
| 1,370,000           |    | -              |         | -                |    | _                    | 1,370,000        |
| 1,170,00 <u>0</u>   |    | -              |         |                  |    |                      | <br>1,170,000    |
| 2,540,000           |    | -              | <u></u> | <u> </u>         |    | _                    | <br>2,540,000    |
| 2,954,320           | •  | 61,330         |         | 36,477           |    | 6,514                | 3,092,732        |
|                     |    |                |         |                  |    |                      |                  |
| 4,497,079           |    | 861,505        |         | 444,249          |    | 613,927              | 6,534,374        |
| 48,273              |    | -              |         | -                |    | -                    | 48,273           |
| 2,861,248           |    | 1,461,107      |         | 174,986          |    | 1,536,159            | <br>6,956,520    |
| 7,406,600           |    | 2,322,612      |         | 619,235          | -  | 2,150,086            | 13,539,167       |
| \$<br>10,360,920    | \$ | 2,383,942      | \$      | 655,712          | \$ | 2,156,600            | \$<br>16,631,899 |

## **COON RAPIDS MUNICIPAL UTILITIES**

# STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS PROPRIETARY FUNDS FOR THE YEAR ENDED JUNE 30, 2008

|   | Communications:<br>Telephone<br>Utility | Communications:<br>Cable TV,<br>Internet &<br>Pager Utility |  |  |
|---|---|---|--|--|
| OPERATING REVENUES:                                 |   |   |  |  |
| Sales to Customers                                  | \$ 446,825                              | \$ 339,177  |  |  |
| Sales for Resale                                    | -                                       | · -   |  |  |
| Interdepartmental Sales                             | 2.055                                   | -   |  |  |
| Forfeited Discounts                                 | 3,855                                   | 510   |  |  |
| Rebates and Other                                   | 450,000                                 |   |  |  |
| Total Operating Revenues                            | 450,680                                 | 339,687   |  |  |
| OPERATING EXPENSES:                                 |   |   |  |  |
| Purchased Energy and Programming                    | 159,839                                 | 174,731   |  |  |
| Plant Operations                                    | 11,647                                  | 9,510   |  |  |
| Transmission Operations                             | <b>-</b>                                | <u>-</u>  |  |  |
| Distribution Operations                             | 16,053                                  | 30,124  |  |  |
| Consumer Service Operations                         | (327)                                   | 20,136  |  |  |
| Administrative and General Expenses                 | 81,368                                  | 52,910  |  |  |
| Depreciation  | 2,295                                   | 10,947  |  |  |
| Total Operating Expenses                            | 270,875                                 | 298,358   |  |  |
| Operating Income (Loss)                             | 179,805                                 | 41,329  |  |  |
| NONOPERATING REVENUES (EXPENSES):                   |   |   |  |  |
| Interest Income                                     | 29,311                                  | 6,847   |  |  |
| Joint Use Revenue (Expense)                         | (172,992)                               | -   |  |  |
| Municipal Building - Rent and Expense Reimbursement | <b>-</b>                                | -   |  |  |
| Merchandise Sales - Net                             | (65)                                    | 75  |  |  |
| USDA Economic Development Grant                     | -                                       | •   |  |  |
| Gain (Loss) on Sale or Disposal of Assets           | -                                       | (3,952)   |  |  |
| Miscellaneous Nonoperating Revenue (Expense)        | 103                                     | 1,376   |  |  |
| Interest Expense                                    | -                                       | -   |  |  |
| Municipal Building Expense                          |   |   |  |  |
| Net Nonoperating Revenues (Expenses)                | (143,643)                               | 4,346   |  |  |
| Income (Loss) before Transfers                      | 36,162                                  | 45,675  |  |  |
| TRANSFERS IN (OUT):                                 |   |   |  |  |
| In-Lieu-Of Tax Payments                             | (4,004)                                 | (209)   |  |  |
| Free Community Service                              | (2,208)                                 | (856)   |  |  |
| Net Transfers In (Out)                              | (6,212)                                 | (1,065)   |  |  |
| Change in Net Assets                                | 29,950                                  | 44,610  |  |  |
| Total Net Assets - July 1, 2007                     | 739,551                                 | 226,523   |  |  |
| Total Net Assets - June 30, 2008                    | \$ 769,501                              | \$ 271,133  |  |  |

See Independent Auditors' Report and Notes to Financial Statements

# **Business Type Activities - Enterprise Funds**

| ·  |                     |    |                |    |            |    |                  |    |                       |  |       |
|----|---------------------|----|----------------|----|------------|----|------------------|----|-----------------------|--|-------|
|    | Electric<br>Utility |    | Gas<br>Utility |    |            |    | Water<br>Utility | W  | astewater<br>Utility  |  | Total |
| \$ | 1,430,329           | \$ | 1,277,627      | \$ | 219,202    | \$ | 107,338          | \$ | 3,820,498             |  |       |
|    | 762,376             |    | H              |    | -          | •  | -                |    | 762,376               |  |       |
|    | 74,014              |    | 6,271          |    | 4,813      |    | -                |    | 85,098                |  |       |
|    | 5,262               |    | 3,302          |    | 663        |    | 303              |    | 13,385                |  |       |
|    | <u>835</u>          |    | 690            |    | <u>770</u> |    |                  |    | 2,805                 |  |       |
|    | 2,272,816           |    | 1,287,890      |    | 225,448    |    | 107,641          |    | 4,684,162             |  |       |
|    | 635,168             |    | 934,760        |    | _          |    | -                |    | 1,904,498             |  |       |
|    | 378,290             |    | 24,851         |    | 71,738     |    | 14,792           |    | 510,828               |  |       |
|    | 89,238              |    | -              |    | · -        |    | · •              |    | 89,238                |  |       |
|    | 129,757             |    | 69,658         |    | 35,707     |    | 18,407           |    | 299,706               |  |       |
|    | 62,422              |    | 31,318         |    | 20,441     |    | 8,122            |    | 142,112               |  |       |
|    | 227,866             |    | 108,276        |    | 51,172     |    | 24,536           |    | 546,128               |  |       |
|    | 325,022             |    | 28,591         |    | 36,437     |    | 45,667           |    | 448,959               |  |       |
|    | 1,847,763           |    | 1,197,454      |    | 215,495    |    | 111,524          |    | 3,941,469             |  |       |
|    | 425,053             |    | 90,436         |    | 9,953      |    | (3,883)          | •  | 742,693               |  |       |
|    |                     |    |                |    |            |    |                  |    |                       |  |       |
|    | 102,516             |    | 63,640         |    | 5,023      |    | 77,252           |    | 284,589               |  |       |
|    | 175,992             |    | _              |    |            |    |                  | -  | 3,000                 |  |       |
|    | 12,345              |    | 5,165          |    | 3,636      |    |                  |    | 21,146                |  |       |
|    | 7,515               |    | 2,159          |    | 437        |    | 95               |    | 10,216                |  |       |
|    | 300,000             | •  | (4.4.500)      |    | -          |    | -                |    | 300,000               |  |       |
|    | (0.004)             |    | (11,560)       |    | 440        |    | - 40             |    | (15,512)              |  |       |
|    | (3,031)             |    | 379            |    | 110        |    | 12               |    | (1,051)               |  |       |
|    | (121,833)           |    | (18,850)       |    | -          |    | -                |    | (121,833)<br>(36,239) |  |       |
|    | (17,389)            |    |                |    | 0.206      |    | 77.250           | -  |                       |  |       |
|    | 456,115             | ·  | 40,933         |    | 9,206      |    | 77,359           |    | 444,316               |  |       |
|    | 881,168             |    | 131,369        |    | 19,159     |    | 73,476           |    | 1,187,009             |  |       |
|    | (91,414)            |    | (47,113)       |    | (5,836)    |    | (520)            |    | (149,096)             |  |       |
|    | (27,266)            |    | (24,138)       |    | (4,338)    |    | (4,189)          |    | (62,995)              |  |       |
|    | (118,680)           |    | (71,251)       |    | (10,174)   |    | (4,709)          |    | (212,091)             |  |       |
|    | 762,488             |    | 60,118         |    | 8,985      |    | 68,767           |    | 974,918               |  |       |
|    | 6,644,112           |    | 2,262,494      |    | 610,250    |    | 2,081,319        |    | 12,564,249            |  |       |
| \$ | 7,406,600           | \$ | 2,322,612      | \$ | 619,235    | \$ | 2,150,086        | \$ | 13,539,167            |  |       |

# COON RAPIDS MUNICIPAL UTILITIES

# STATEMENT OF CASH FLOWS PROPRIETARY FUNDS FOR THE YEAR ENDED JUNE 30, 2008

| ·  |   |   |
|--|---|---|
|  | Communications:<br>Telephone<br>Utility | Communications:<br>Cable TV,<br>Internet &<br>Pager Utility |
| CASH FLOWS FROM OPERATING ACTIVITIES:  |   |   |
| Cash Received from Customers and Users   | \$ 455,551                              | \$ 334,535  |
| Cash Received from Interdepartmental Sales                                     | (470.054)                               | -   |
| Cash Received (Paid) from Other Revenues (Expenses) - Net                      | (172,954)                               | 1,451   |
| Cash Paid to Suppliers for Goods and Services                                  | (232,959)                               | (204,214)   |
| Cash Paid to Employees   | (32,576)                                | (84,784)  |
| Cash Paid for Interdepartmental Services Cash Paid for In-Lieu-of-Tax Payments | (4.004)                                 | (200)   |
| •  | (4,004)                                 | (209)   |
| Net Cash Flow from Operating Activities  | 13,058                                  | 46,779  |
| CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:                               |   | •   |
| Transfers to City of Coon Rapids - Free Community Service                      | (2,208)                                 | (856)   |
| Net Municipal Building Expense   | -                                       | -   |
| Increase in Patronage Dividend Receivable                                      | -                                       | -   |
| Increase in Customer Deposits  | <del>_</del>                            | <del>_</del>  |
| Net Cash Flow from Noncapital Financing Activities                             | (2,208)                                 | (856)   |
| CASH FLOWS FROM CAPITAL AND RELATED FINANCING                                  |   |   |
| ACTIVITIES:  |   |   |
| Capital and Construction in Progress Expenditures                              | (25,879)                                | (6,934)   |
| Principal Payments on Long-term Debt   | · · · · · -                             | -   |
| Interest Paid on Debt  | -<br>-                                  | -   |
| Net Cash Flow from Capital and Related Financing Activities                    | (25,879)                                | (6,934)   |
| CASH FLOWS FROM INVESTING ACTIVITIES:  |   |   |
| Interest on Investments  | 29,311                                  | 6 9 1 7   |
| Cash Received from Grant Revenue   | 29,311                                  | 6,847   |
| Principal Received on -  | -                                       | -   |
| City of Coon Rapids Loan   | _                                       | _   |
| Coon Rapids Development Loans  | _                                       | ·<br>_  |
| Tax Increment Financing  | _                                       | -   |
| Coon Rapids Development Loans made   | _                                       | -   |
| Net Cash Flow from Investing Activities  | 29,311                                  | 6,847   |
| Net Increase in Cash and Cash Equivalents                                      | 14,282                                  | 45,836  |
| Cash and Cash Equivalents - July 1, 2007                                       | 701,601                                 | 136,142   |
|  | <del> </del>                            | <del></del>   |
| Cash and Cash Equivalents - June 30, 2008                                      | <u>\$ 715,883</u>                       | <u>\$ 181,978</u>   |

See Independent Auditors' Report and Notes to Financial Statements.

**Business Type Activities - Enterprise Funds** 

|           | Electric<br>Utility   |           | Gas<br>Utility  |           | Water<br>Utility  | Wastewater<br>Utility |  |           | Total   |
|-----------|---|-----------|---|-----------|---|-----------------------|--|-----------|---|
| \$        | 2,205,095<br>74,014<br>192,821<br>(1,287,967)<br>(277,835)<br>(74,014)<br>(91,414)<br>740,700 | \$        | 1,245,677<br>6,271<br>7,703<br>(965,362)<br>(138,953)<br>(6,271)<br>(47,113)<br>101,952 | \$        | 201,753<br>4,813<br>4,183<br>(64,339)<br>(92,769)<br>(4,813)<br>(5,836)<br>42,992 | \$                    | 106,176<br>-<br>95<br>(26,978)<br>(38,700)<br>-<br>(520)<br>40,073 | \$        | 4,548,787<br>85,098<br>33,299<br>(2,781,819)<br>(665,617)<br>(85,098)<br>(149,096)<br>985,554 |
| _         | (27,266)<br>-<br>(2,278)<br>3,240<br>(26,304)   |           | (24,138)<br>64,100<br>-<br>-<br>39,962  |           | (4,338)<br>-<br>-<br>-<br>-<br>(4,338)  |                       | (4,189)<br>-<br>-<br>-<br>-<br>(4,189)                             |           | (62,995)<br>64,100<br>(2,278)<br>3,240<br>2,067   |
|           | (353,120)<br>(330,000)<br>(122,449)<br>(805,569)  |           | (34,364)<br>-<br>-<br>(34,364)  |           | (10,727)  |                       | (48,378)<br>-<br>-<br>(48,378)                                     |           | (479,402)<br>(330,000)<br>(122,449)<br>(931,851)  |
|           | 102,516<br>300,000  |           | 63,640  |           | 5,023   |                       | 77,252<br>-<br>24,689  |           | 284,589<br>300,000<br>33,846  |
|           | 31,746 - (325,000)  |           | 9,157<br>-<br>46,462<br>-<br>-  |           | 10,661  |                       | 29,966   |           | 31,746<br>87,089<br>(325,000)   |
|           | 109,262<br>18,089<br>1,986,469  |           | 119,259<br>226,809<br>1,058,988   |           | 15,684<br>43,611<br>98,826  |                       | 131,907<br>119,413<br>1,265,760                                    |           | 412,270<br>468,040<br>5,247,786   |
| <u>\$</u> | 2,004,558   | <u>\$</u> | 1,285,797   | <u>\$</u> | 142,437   | <u>\$</u>             | 1,385, <u>173</u>  | <u>\$</u> | 5,715,82 <u>6</u>   |

# **COON RAPIDS MUNICIPAL UTILITIES**

# STATEMENT OF CASH FLOWS PROPRIETARY FUNDS FOR THE YEAR ENDED JUNE 30, 2008

|  |    | nunications:<br>elephone<br>Utility | Communications<br>Cable TV,<br>Internet &<br>Pager Utility |         |  |
|--|----|-------------------------------------|--|---------|--|
| RECONCILIATION OF OPERATING INCOME TO NET CASH FLOWS FROM OPERATING ACTIVITIES:  |    |                                     |  |         |  |
| Operating Income (Loss) (Exhibit B) Adjustments to Reconcile Operating Income (Loss) to Net Cash From Operating Activities - | \$ | 179,805                             | \$   | 41,329  |  |
| Depreciation - Capital Assets  Depreciation - Municipal Building   |    | 2,295                               |  | 10,947  |  |
| Other Revenues (Expenses)  |    | (176,958)                           |  | 1,242   |  |
| Gain (Loss) on Disposal of Assets  |    | (170,500)                           |  | (3,952) |  |
| (Increase) Decrease in Operating Assets -  |    |                                     |  | (0,002) |  |
| Accounts Receivable  |    | 4,871                               |  | (5,152) |  |
| Inventories  |    | 180                                 |  | 137     |  |
| Other Current and Prepaid Assets   |    | (63)                                |  | -       |  |
| Increase (Decrease) in Operating Liabilities -   |    | (00)                                |  |         |  |
| Accounts and Other Payables  |    | 3,316                               |  | 1,393   |  |
| Customer Deposits  |    | -                                   |  | -,      |  |
| Compensated Absences Payables  |    | (388)                               |  | 835     |  |
| Payroll, Sales and Use Taxes Payable   |    | -                                   |  | -       |  |
| Net Cash Flows from Operating Activities   | \$ | 13,058                              | \$   | 46,779  |  |
| RECONCILIATION OF CASH AND CASH EQUIVALENTS AT YEAR END TO SPECIFIC ASSETS INCLUDED ON THE STATEMENT OF NET ASSETS:          | ·  |                                     |  |         |  |
| Current Assets - Cash and Cash Equivalents   | \$ | 715,883                             | \$   | 181,978 |  |
| Cash and Cash Equivalents - June 30, 2008  | \$ | 715,883                             | \$   | 181,978 |  |

# **Business Type Activities - Enterprise Funds**

| Electric<br>Utility              |    | Gas<br>Utility                           | Water<br>Utility |                            | w  | astewater<br>Utility      | Total |  |  |
|----------------------------------|----|--|------------------|----------------------------|----|---------------------------|-------|--|--|
| \$<br>425,053                    | \$ | 90,436                                   | \$               | 9,953                      | \$ | (3,883)                   | \$    | 742,693                                    |  |
| 325,022<br>9,953<br>110,106      |    | 28,591<br>11,868<br>(39,410)<br>(11,560) |                  | 36,437<br>-<br>(1,653)     | ·  | 45,667<br>-<br>(425)<br>- | -     | 448,959<br>21,821<br>(107,098)<br>(15,512) |  |
| 6,293<br>(140,226)<br>(805)      |    | (35,942)<br>20,337<br>(294)              |                  | (18,882)<br>483<br>(1,157) |    | (1,465)<br>-<br>138       |       | (50,277)<br>(119,089)<br>(2,181)           |  |
| 571<br>3,240<br>2,554<br>(1,061) |    | 36,307<br>1,408<br>211                   |                  | 17,528<br>-<br>(14)<br>297 |    | (236)<br>-<br>285<br>(8)  |       | 58,879<br>3,240<br>4,680<br>(561)          |  |
| \$<br>740,700                    | \$ | 101,952                                  | \$               | 42,992                     | \$ | 40,073                    | \$    | 985,554                                    |  |
|                                  |    |  |                  |                            |    |                           |       |  |  |
| \$<br>2,004,558                  | \$ | 1,285,797                                | \$               | 142,437                    | \$ | 1,385,173                 | \$    | 5,715,826                                  |  |
| \$<br>2,004,558                  | \$ | 1,285,797                                | \$               | 142,437                    | \$ | 1,385,173                 | \$    | 5,715,826                                  |  |

# **COON RAPIDS MUNICIPAL UTILITIES**

## NOTES TO FINANCIAL STATEMENTS

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

## A. Organization and Nature of Activities -

Coon Rapids Municipal Utilities (CRMU) is a component unit of the City of Coon Rapids, Iowa (the City) engaged in the activities of providing telephone services; cable TV, internet & pager services; electric, natural gas and water utilities services; and wastewater service. CRMU is governed by a three-member Board of Trustees, appointed by the Mayor with the approval of the City Council of the City of Coon Rapids, who are authorized to establish rates. CRMU is not liable for federal and state income or ad valorem taxes on property; however, payments in-lieu-of taxes and other contributions are made to the City.

These financial statements are presented in conformity with U.S generally accepted accounting principles (GAAP) applicable for proprietary funds of governmental entities. In reporting financial activities, CRMU applies all applicable Governmental Accounting Standards Board (GASB) pronouncements, as well as Financial Accounting Standards Board (FASB) statements and interpretations, including statements and interpretations of the FASB issued after November 30, 1989, except those that conflict with or contradict GASB pronouncements.

## B. Reporting Entity -

Generally accepted accounting principles require CRMU to consider if it has oversight responsibility or control over any other legal entity. Control or dependence is determined based on budget adoption, taxing authority, funding, or appointment of the respective governing board. A financial benefit or burden relationship exists if the primary government (a) is entitled to the organization's resources; (b) is legally obligated or has otherwise assumed the obligation to finance the deficits of, or provide financial support to, the organization; or (c) is obligated in some manner for the debt of the organization. CRMU has no component units itself, but has determined that it is a component unit of the City of Coon Rapids.

# C. Shared Utility Plants -

## Common Transmission System

North lowa Municipal Electric Cooperative Association (NIMECA), acting as agent for its participating members, including CRMU, has entered into an agreement with Corn Belt Power Cooperative to obtain for the benefit of its participating members a long-term right and access to electric transmission facilities, referred to as Common Transmission System (CTS) necessary to handle the combined needs of the participating members through undivided ownership interest in the capacity of transmission facilities. The costs associated with this agreement are allocated to the members based on their proportionate use of the shared transmission system. CRMU has recorded its share of these costs as capital assets in the Electric Utility Fund. The net book value at June 30, 2008, was \$655,959.

## Neal 4 Generating Station

CRMU is one of fourteen owners of Unit 4 George Neal Generating Station which is managed by MidAmerican Energy under terms of the basic generating agreement between MidAmerican Energy and the owners. CRMU owns 0.521 percent, as a tenant-in-common, of the generating station for generating, purchasing, obtaining by exchange, or otherwise acquiring or transmitting electric power and energy. CRMU's cost of acquiring its share of this generating station was recorded as capital assets in the Electric Utility Fund. The net book value at June 30, 2008, was \$735,696.

The operator of both the Transmission System and Neal 4 shared utility plants have established accounts to which CRMU is required to pay its pro rata share, net of revenues earned, of operating and maintenance costs. Any disbursements from these accounts for operating and maintenance costs are reflected in the financial statements of CRMU. Separate financial statements for these shared utility plants are available in the offices of CRMU.

## D. Basis of Presentation -

The accounts of CRMU are organized on the basis of proprietary enterprise funds, each of which is considered to be a separate accounting entity and each reported in a separate column in the financial statements. The operations of each fund are accounted for with a separate set of self-balancing accounts, which comprise its assets, liabilities, net assets, revenues and expenses, and debt service of the designated activity. CRMU reports the following major enterprise funds:

Communication: Telephone Utility
Communications: Cable TV, Internet & Pager Utility
Electric Utility
Natural Gas Utility
Water Utility
Wastewater Utility

## E. Measurement Focus and Basis of Accounting -

Measurement focus refers to what is measured and basis of accounting refers to when revenues and expenditures are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

CRMU's Proprietary Funds financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. As such, the fund measurement objective is the determination of operating income, changes in net assets, financial position, and cash flows. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when the related obligation is incurred. The applicable generally accepted accounting principles are those similar to businesses in the private sector.

Proprietary enterprise funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing, producing, and delivering goods in connection with an enterprise's principal ongoing operations. The primary operating revenues of the enterprise funds are charges to customers for sales and services. Operating expenses of enterprise funds include the cost of sales, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating items.

#### F. Use of Estimates -

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

## G. Revenue Recognition -

For all services except communication services, meters are read and bills are rendered on a cycle basis near the end of each month. Revenues based on meter readings are recorded close to the end of each month and, as such, the revenues earned from utilities delivered after meters are read to the end of the month are minimal and not estimated or recorded.

For telephone communication services, unbilled receivables for services delivered between scheduled billing dates are estimated and shown in the Communications: Telephone Utility column as other accounts receivable. For other communication services, unbilled services delivered between scheduled billing dates are minimal and not estimated or recorded.

## H. Cash and Cash Equivalents -

The various enterprise funds of CRMU combine their cash and invested cash (nonnegotiable certificates of deposits) funds into several shared bank accounts at one financial institution. Interest earned on invested cash is divided among the funds.

For purposes of the statement of cash flows, invested cash and all short-term investments that are highly liquid (including restricted assets) are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash and, at the day of purchase, have a maturity date no longer than three months.

## Accounts Receivable and Allowances -

An estimate is made for allowances for doubtful accounts based on an analysis of the aging of accounts receivable and on historical write-offs net of recoveries. Additional specific amounts may be included based on credit risk as deemed appropriate by management. Accounts receivable are reported net of the allowance for doubtful accounts of \$7,556 at June 30, 2008.

## J. Inventories -

Inventories are recorded as expense when consumed rather than when purchased. Material, supplies and fuel inventories are stated at cost, which does not exceed market. Cost is generally determined on a weighted-average basis. Electric Utility inventories include fuel for the local plant and its joint ownership share of the coal pile at the Neal 4 Generating Station. Gas Utility inventories include stored natural gas held for sale.

The inventories at June 30, 2008, are comprised as follows:

| All Material and Supplies      | \$ 235,815 |
|--------------------------------|------------|
| Electric Fund Fuel Inventories | 83,985     |
| Gas Fund Natural Gas Inventory | 19,645     |
| SO2 Allowances                 | 77,375     |

## K. Capital Assets -

Capital assets, which include utility plants, infrastructures, facilities and equipment are valued at historical cost. The cost of system renewals and betterments includes engineering, interest and other related costs. Preliminary and construction costs of projects not yet in service, if any, are shown in the financial statements as construction in progress. Maintenance and repairs which do not add to the capacity or efficiency of the asset are charged to operating expense.

Interest costs on debt are capitalized when proceeds are used to finance the construction of assets. Interest earned on proceeds of tax-exempt borrowings which are restricted to the acquisition of qualifying assets is offset against interest costs in determining the amount of interest capitalized. No interest costs were capitalized for the year ended June 30, 2008, as no qualifying assets were constructed or acquired.

CRMU does not have a written policy for capitalizing assets. Management determines capitalization or expensing on an individual basis.

Capital assets are depreciated over the assets estimated useful lives using the straight-line method with one-half year convention. No depreciation is taken on construction in progress. The range of estimated useful lives by capital asset sub-categories is as follows:

| Plant and Structures             | 20-50 Years |
|----------------------------------|-------------|
| Sub-Station Improvements         | 20-35 Years |
| Transmission System Improvements | 25-35 Years |
| Distribution System Improvements | 25-35 Years |
| Tools and Shop Equipment         | 5-10 Years  |
| Furniture and Office Equipment   | 5-10 Years  |
| Vehicles                         | 5 Years     |

## L. Net Assets -

Net assets are shown in three components:

<u>Invested in capital assets, net of related debt</u> consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes and other debt attributable to the acquisition, construction or improvement of those assets.

<u>Restricted</u> net assets result when constraints placed on net asset use are either externally imposed by outside creditors, others or imposed by law through constitutional provisions or enabling legislation.

<u>Unrestricted</u> net assets consist of net assets not meeting the definition of the two preceding categories. Unrestricted net assets often have constraints on resources imposed by management (designations), which can be removed or modified.

See Independent Auditors' Report

Amounts shown as restricted net assets and the purpose of the restriction are as follows:

| Restricted for   | Amount              |
|--|---------------------|
| Revenue Notes Sinking<br>USDA Economic Development Grant | \$ 13,273<br>35,000 |
|  | \$ 48,273           |

## M. Expense Allocations -

Expenses, except for those expenses determined to be for a specific fund or funds, are allocated to all funds based on a three-year rolling average of each fund's personnel hours The rolling average is updated each pay period.

# N. Budgets and Budgetary Accounting -

The budgetary comparison and related disclosures are reported as Required Supplementary Information.

## NOTE 2 - CASH AND INVESTED CASH AND POOLED INVESTMENTS

CRMU considers all short-term investments that are highly liquid to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash. The Utilities consider any non-negotiable certificates of deposits to be cash equivalents.

CRMU pool their deposits and investments and maintain records as to the separate utility systems share of the total balance. All deposits in banks at June 30, 2008, were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of lowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

CRMU is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit or savings accounts at federally insured depository institutions approved by the Board of Trustees and the Treasurer of the State of lowa; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of drainage districts.

At June 30, 2008, the Electric Utility had investments in the lowa Public Agency Investment Trust (IPAIT) held in the NIMECA CTS Improvement Fund, which are valued at an amortized cost of \$272,050. Deposits with IPAIT are not FDIC insured as it is not considered a financial institution. Instead, IPAIT is a common law trust established under lowa law pursuant to Chapter 28E and Sections 331, 555 and 384.21, lowa Code (1987), as amended, which authorizes lowa public agencies to jointly invest monies pursuant to a joint investment agreement. IPAIT is registered under the Investment Company Act of 1940. Investments in IPAIT are not classified as to custodial credit risk.

Monies held for special purposes are limited to the use for which restricted and cannot be used for the general operations of the utility. The funds held for debt redemption are required by covenants of the electric capital notes payable. Upon payoff or refinancing of the capital notes payable, these funds will be released to unrestricted funds.

See Independent Auditors' Report

## NOTE 3 - COMMUNICATIONS: TELEPHONE ACCOUNTS RECEIVABLE - OTHER

Other accounts receivable reported for the Communications: Telephone Utility includes delayed long distance and CAB's billings of \$22,174 for the telephone system. These amounts are net of an allowance for doubtful collections of zero. Management believes the zero allowance to be a reasonable and appropriate reduction of the CAB's receivables to their net realizable value.

## **NOTE 4 - LOANS RECEIVABLE**

## Loans to City of Coon Rapids

On April 11, 2002, the Board of Trustees of CRMU approved a resolution to provide financing from the Gas Utility and Wastewater Utility to the City of Coon Rapids to pay the cost of construction of a new bridge and reconstruction of the roadway approaching the bridge. CRMU is financing the loan pursuant to the provisions of Section 384.24A of the Code of Iowa.

The principal amount of the loan was \$350,000, with \$100,000 financed by the Gas Utility and \$250,000 financed by the Wastewater Utility. The general obligation note, dated May 31, 2002, specifies annual installments of \$42,088, including interest at 3.50% beginning June 1, 2003, with a final payment of \$42,093 on June 1, 2012. The City has the right to prepay principal of the note, in whole or in part, at any time prior to and in inverse order of maturity on terms of par and accrued interest.

Annual amounts receivable in the future for the loans are as follows:

| Year Ending Gas Utility |                  | ity | Wastewater Utility |    |          |    | Total   |    |          |           |         |
|-------------------------|------------------|-----|--------------------|----|----------|----|---------|----|----------|-----------|---------|
| June 30,                | Principal        | Ir  | nterest            | P  | rincipal | h  | nterest | P  | rincipal | ir        | nterest |
| 2009                    | \$ 10,480        | \$  | 1,546              | \$ | 26,197   | \$ | 3,865   | \$ | 36,677   | \$        | 5,411   |
| 2010                    | 10,847           |     | 1,178              |    | 27,114   |    | 2,949   |    | 37,961   |           | 4,127   |
| 2011                    | 11,226           |     | 799                |    | 28,063   |    | 2,000   |    | 39,289   |           | 2,799   |
| 2012                    | 11,605           | •   | 406                |    | 29,065   |    | 1,017   |    | 40,670   |           | 1,423   |
| Totals                  | <u>\$ 44,158</u> | \$  | 3,929              | \$ | 110,439  | \$ | 9,831   | \$ | 154,597  | <u>\$</u> | 13,760  |

## Revolving Loans Receivable -

## City of Coon Rapids -

On September 28, 2007, Coon Rapids Municipal Electric Utility entered into a loan agreement with the City of Coon Rapids for rural economic development. The proceeds of this loan were used solely to finance the Assisted Living Facility in Coon Rapids, Iowa. This loan was made in association with the Federal Grant Agreement for rural economic development made with the Federal government from which the utility received \$300,000 for purposes of making these types of loans. The principal amount of the loan was \$300,000. The promissory note, dated September 28, 2007, specifies monthly installments of \$2,777.77, without interest, beginning September 1, 2008, with a final payment of \$2,778.61 on August 1, 2017. The City has the right to prepay principal of the note, in whole or in part, at any time prior to maturity.

# NOTE 4 - LOANS RECEIVABLE (Continued)

Annual amounts receivable in the future for the loan are as follows:

| Year<br>Ending<br>June 30, | Electric Utility |
|----------------------------|------------------|
| 2009                       | \$ 27,777.70     |
| 2010                       | 33,333.24        |
| 2011                       | 33,333.24        |
| 2012                       | 33,333.24        |
| 2013                       | 33,333.24        |
| After                      | 138,889.34       |
| Total                      | \$ 300,000.00    |

## Loan to Coon Rapids Medical Center

On April 30, 2008, Coon Rapids Municipal Electric Utility entered into a loan agreement with the Coon Rapids Medical Center. The proceeds of this loan were used to purchase and renovate an office building for a dental practice to start-up in Coon Rapids. This loan was made in association with the Federal Grant Agreement for rural economic development made with the Federal Government. The principal amount of the loan was \$25,000. The promissory note, dated April 30, 2008, specifies annual payments of \$2,500 without interest for the first three years, commencing on April 30, 2009 through April 30, 2011, after which a 2% interest rate will be applied, and yearly payments will increase to \$2,703.93 for the remaining seven years of the loan.

Annual amounts receivable in the future for the loan are as follows:

| Year Ending    | Electric Utility |           |          |  |  |  |  |
|----------------|------------------|-----------|----------|--|--|--|--|
| June 30,       | Principal        |           | Interest |  |  |  |  |
| 2009           | \$ 2,500         | \$        | _        |  |  |  |  |
| 2010           | 2,500            |           | -        |  |  |  |  |
| 2011           | 2,500            |           | -        |  |  |  |  |
| 2012           | 2,354            |           | 350      |  |  |  |  |
| 2013           | 2,401            |           | 303      |  |  |  |  |
| 2014 and after | 12,745           |           | 775      |  |  |  |  |
| Totals         | \$ 25,000        | <u>\$</u> | 1,428    |  |  |  |  |

## Loan to Coon Rapids Development Group

On January 17, 2002, the Board of Trustees of CRMU approved a resolution to provide financing from the Electric Utility to the Coon Rapids Development Group (a nonprofit organization) for a new residential development in the City of Coon Rapids. The Board approved a 10-year loan for \$125,000 at 2.50% interest. The CRMU board provided the funds in order to promote economic and community development in the Coon Rapids area and to create a sound economic base to serve as a foundation for future load growth and development for CRMU. The funds were advanced in May 2002. Repayment terms specify monthly principal payments of \$1,178 plus interest at 2.50% which began June 30, 2002. Extra payments were made during the fiscal year 2006-2007 and 2007-2008, which makes the final scheduled payment due August 30, 2008.

# NOTE 4 - LOANS RECEIVABLE (Continued)

Annual amounts receivable in the future for the loan are as follows:

| Year Ending | Electric Utility |       |          |
|-------------|------------------|-------|----------|
| June 30,    | Princi           | oal   | Interest |
| 2009        | \$ 1,6           | 14 \$ | 4        |

## **NOTE 5 - TAX INCREMENT FINANCING RECEIVABLE**

On January 29, 2003, the Board of Trustees of CRMU passed a resolution to provide financing to Coon Rapids Development Group (a nonprofit group), to assist in two separate economic development projects. One project was for the development of land for commercial businesses with a total cost of \$138,281. The other project was for the development of land within the City of Coon Rapids for single and multiple-family dwellings with a total cost of \$306,641. The combined amount of \$444,922 was advanced in varying amounts from the Electric, Gas, Water and Wastewater Utilities Funds.

On April 5, 2004, CRMU and the City of Coon Rapids entered into a development agreement whereby the City agreed to make economic development rebate payments to CRMU totaling \$444,922. To the extent money is available in the City's Urban Renewal Tax Revenue Fund, the City will make rebate payments of approximately \$75,000 annually beginning June 2005 and continuing for six years or until the debt is paid. As the agreement carries no interest rate, the principal was discounted over an anticipated repayment period of six years at CRMU's nominal interest rate.

A repayment of \$100,000 was received during the current year. The annual amount receivable by the Utilities as principal, and the related amortized discount recognized as interest income, for the loan receivable in future years are expected to be as follows:

| Ending             | Electr            | ic Utility          | Gas l                    | Jtility             | Water             | r Utility           |
|--------------------|-------------------|---------------------|--------------------------|---------------------|-------------------|---------------------|
| June 30,           | Principal         | Discount            | Principal                | Discount            | Principal         | Discount            |
| 2009<br>2010       | \$ 6,660<br>2,054 | \$ 380<br>572       | \$ 34,223<br>10,497      | \$ 1,949<br>2,938   | \$ 8,024<br>2,483 | \$ 457<br>692       |
|                    | \$ 8,714          | <u>\$ 952</u>       | \$ 44,720                | \$ 4,887            | <u>\$ 10.507</u>  | <u>\$_1,149</u>     |
| Ending<br>June 30, |                   | Wastew<br>Principal | ater Utility<br>Discount | Total<br>Principal  | Total<br>Discount | Total<br>Payments   |
| 2009<br>2010       |                   | \$ 22,051<br>6,670  | \$ 1,256<br>1,883        | \$ 70,958<br>21,704 | \$ 4,042<br>6,085 | \$ 75,000<br>27,789 |
|                    |                   | \$ 28,721           | \$ 3,139                 | \$ 92,662           | <u>\$ 10,127</u>  | \$102,789           |

# **NOTE 6 - CAPITAL ASSETS**

Capital asset categories and changes in each category of cost depreciation for the year ended June 30, 2008, are as follows:

|                               | Balances<br>Beginning<br>of Year | Increases          | Decreases         | Balances<br>End<br>of Year |
|-------------------------------|----------------------------------|--------------------|-------------------|----------------------------|
| Utility Plant, Facilities and |                                  |                    |                   |                            |
| Equipment, at Cost            |                                  |                    |                   |                            |
| Neal 4 Steam Production       | \$ 1,830,023                     | \$ 23,961          | \$ 6,610          | \$ 1,847,374               |
| Local Production Facilities   | 1,750,629                        | 8,084              | 1,204             | 1,757,509                  |
| Transmission System           | 1,257,266                        | 52,781             | 2,411             | 1,307,636                  |
| Distribution System           | 9,539,478                        | 31,271             | 135,614           | 9,435,135                  |
| General Facilities Equipment  | 1,957,914                        | <u> 134,903</u>    | <u>202,504</u>    | <u>1,890,313</u>           |
| Total Cost                    | 16,335,310                       | 251,000            | 348,343           | 16,237,967                 |
| Less -                        |                                  |                    |                   |                            |
| Accumulated Depreciation      | <u>7,476,858</u>                 | <u>448,959</u>     | <u>341,920</u>    | <u>7,583,897</u>           |
| Cost Less Depreciation        | 8,858,452                        | (197,959)          | 6,423             | 8,654,070                  |
| Construction in Progress      | 336,934                          | 162,185            | 443,944           | 55,175                     |
|                               |                                  |                    |                   |                            |
| Total Capital Assets, Net     | <u>\$ 9,195,386</u>              | <u>\$ (35,774)</u> | <u>\$ 450,367</u> | <u>\$ 8,709,245</u>        |

Total depreciation expense for CRMU for the year ended June 30, 2008, amounted to \$470,780, which includes \$21,821 in depreciation on the municipal building assets. Depreciation expense charged to operations and the estimated useful lives for each category of depreciable property by fund are as follows:

|  | Estimated<br>Useful Life | Depreciation<br>Expense |
|--|--------------------------|-------------------------|
| Communications Utility: Telephone - General Facilities and Equipment | 5 - 40 Years             | \$ 2,295                |
| Total  |                          | \$ 2,295                |
| Communications Utility: Cable TV,<br>Internet and Pagers -           |                          |                         |
| Local Production Facilities  | 5 - 40 Years             | \$ 7,775                |
| General Facilities and Equipment                                     | 5 - 40 Years             | 3,172                   |
| Total  |                          | \$ 10,947               |
| Electric Utility -   |                          |                         |
| Steam Production Plant - Neal 4                                      | 40 Years                 | \$ 53,814               |
| Transmission Plant System  | 24 - 40 Years            | 47,008                  |
| Distribution Plant System  | 5 - 40 Years             | 173,014                 |
| General Facilities and Equipment                                     | 5 - 40 Years             | 51,186                  |
| Sub-total  | 5 4037                   | 325,022                 |
| Municipal Office Building and Equipment                              | 5 - 40 Years             | 9,953                   |
| Total  |                          | \$ 334,975              |

See Independent Auditors' Report.

# NOTE 6 - CAPITAL ASSETS (Continued)

|  | Estimated<br>Useful Life | Depreciation<br>Expense |
|--|--------------------------|-------------------------|
| Gas Utility -                              | 6                        | •                       |
| Local Production Facilities                | 40 Years                 | \$ 2,785                |
| Distribution Plant System                  | 5 - 40 Years             | 11,896                  |
| General Facilities and Equipment Sub-total | 5 - 40 Years             | <u>13,910</u><br>28,591 |
| Municipal Office Building and Equipment    | 5 - 50 Years             | 11,868                  |
| Total                                      |                          | <u>\$ 40,459</u>        |
| Water Utility -                            |                          |                         |
| Local Production Facilities                | 25 - 20 Years            | \$ 7,448                |
| Transmission Plant System                  | 40 Years                 | 2,759                   |
| Distribution Plant System                  | 5 - 50 Years             | 13,862                  |
| General Facilities and Equipment           | 5 - 40 Years             | 12,368                  |
| Total                                      |                          | \$ 36,437               |
| Wastewater Utility -                       |                          |                         |
| Local Production Facilities                | 20 - 40 Years            | \$ 19,545               |
| Distribution Plant System                  | 4 - 40 Years             | 19,920                  |
| General Facilities and Equipment           | 5 - 40 Years             | 6,202                   |
| Total                                      | ·                        | <u>\$ 45,667</u>        |

## **NOTE 7 - MUNICIPAL BUILDING**

The Electric Utility and Gas Utility each provided funds for construction of a municipal building for use as office space by CRMU and by the City for library and general office space. Based on square footage, CRMU utilizes 76.83 percent of the building and the City utilizes 23.17 percent. The City reimburses the Electric Utility and Gas Utility ratably for a share of building operating costs. The public uses 50 percent of the building as a meeting hall and pays a nominal rent for each usage. This public usage area is included in the portion allocated to CRMU.

For financial reporting purposes, all assets, liabilities, income and expenses of this building are prorated 43.16% to the Electric Utility and 56.84% to the Gas Utility. These percentages represent each Utility's share of the original capital contributed for construction of the building.

Municipal building assets are depreciated using the straight-line method over the following estimated useful lives:

| Buildings and Improvements | 10 - 50 Years |
|----------------------------|---------------|
| Equipment                  | 5 - 40 Years  |

Building acquisition cost and accumulated depreciation activity for the year ended June 30, 2008, reported in each utility's financial statement are as follows:

See Independent Auditors' Report.

NOTE 7 - MUNICIPAL BUILDING (Continued)

|  | Balance<br>Beginning<br>of Year                     | Increases                      | Decreases                    | Balance<br>End<br>of Year                        |
|--|---|--------------------------------|------------------------------|--|
| Electric Utility Cost Share -<br>Land<br>Buildings and                                   | \$ 15,106   | \$ -                           | \$ -                         | \$ 15,106  |
| Improvements<br>Equipment  | 310,836<br>10,812                                   | 212,601                        | 13,628                       | 509,809<br>10,812                                |
| Total Cost Less - Accumulated Depreciation   | 336,754<br>195,226                                  | 212,601<br>9,953               | 13,628<br>4,929              | 535,727<br>200,250                               |
| Cost Less Depreciation   | <u>\$ 141,528</u>                                   | \$ 202,648                     | <u>\$ 8,699</u>              | <u>\$ 335,477</u>                                |
|  |   |                                |                              |  |
|  | Balance<br>Beginning<br>of Year                     | Increases                      | Decreases                    | Balance<br>End<br>of Year                        |
| Gas Utility Cost Share -<br>Land<br>Buildings and Improvement<br>Equipment<br>Total Cost | Beginning<br>of Year<br>\$ 19,894                   | Increases \$ - 212,602 212,602 | Decreases \$ - 18,161 18,161 | End  |
| Land<br>Buildings and Improvement<br>Equipment   | Beginning<br>of Year<br>\$ 19,894<br>\$ 409,470<br> | \$ -<br>212,602                | \$ -<br>18,161<br>-          | End<br>of Year<br>\$ 19,894<br>603,911<br>14,207 |

## **NOTE 8 - COMPENSATED ABSENCES**

CRMU employees are entitled to certain compensated absences based on length of employment. Vacation hours are accumulated on a calendar year basis with a limited amount of carryover to subsequent years allowed. Earned but unused vacation hours will be paid upon termination, retirement or death. The liability for compensated absences is computed based on rates of pay in effect at June 30, 2008. Sick leave is not paid on termination, retirement or death; and therefore, no accrual has been made for accumulated sick leave hours.

## **NOTE 9 - NOTES PAYABLE**

# Subordinate Series 2000 and 2003 Electric Revenue Capital Loan Notes

On August 5, 2003, CRMU issued \$1,925,000 of Subordinate Series 2003 Electric Revenue Capital Loan Notes to refund the Series 2000 electric capital loan notes.

The Subordinate Series 2000 Capital Loan Notes, issued on June 15, 2000, provided funds to pay the costs of improvements and extensions to the Electric Utility, including the purchase of three 1860 - kilowatt caterpillar engines. The outstanding balance of the Series 2003 capital loan notes at June 30, 2008, was \$1,280,000.

See Independent Auditors' Report.

## NOTE 9 - NOTES PAYABLE (Continued)

The interest rate on the Subordinate Series 2003 Capital Loan Notes is 3.85% computed using a 360-day year. Monthly principal and interest payments are scheduled with the amount of the monthly installment of principal varying on an annual basis. The final payment is scheduled for June 15, 2015. The Series 2003 notes may be called for redemption and paid before maturity on any date from any funds, regardless of source, in whole or, from time to time, in part, in any order of maturity and within a maturity by lot. The terms of redemption shall be par plus accrued interest to the date of call with no penalty for repayment.

During the year ended June 30, 2008, CRMU was in compliance with the capital loan note provisions included in the original resolution for issuance of the Subordinate Series 2003 Capital Loan Notes as follows:

- A. The notes will only be redeemed from future earnings of the Electric Utility and note holders hold a lien on the future earnings of the fund. The notes are subordinate to the outstanding electric bonds dated May 15, 1998. The notes will not constitute general obligations of the City of Coon Rapids nor be payable in any manner by taxation. The City shall not, in any manner, be liable by reason of insufficient net earnings of the Electric Utility.
- B. Funds in the revenue fund shall first be disbursed to make all required deposits into funds created by the prior resolutions for the Series 1998 revenue bonds.
- C. The Electric Utility will set aside, in a separate sinking fund account on a monthly basis, the amount necessary to pay in full the installment of principal and interest coming due on the next payment date of the outstanding notes.
- D. According to the note covenants, if the amount on hand in the sinking fund exceeds the amount required by the note provisions, the excess is to be withdrawn and paid into the revenue fund.

### Subordinate Series 2006 Electric Revenue Capital Loan Notes

On May 4, 2006, CRMU issued \$2,000,000 of Series 2006 Electric Revenue Capital Loan Notes to refund Series 1998 Electric Revenue Bonds issued on May 15, 1998. The 1998 Series Bonds provided funds to finance the construction of a hybrid fiber coaxial distribution system, tools and equipment; the construction of a new building, and to refund the final maturity of a previous electric revenue bond issuance. The outstanding balance of the Series 2006 capital loan notes at July 1, 2008, was \$1,610,000.

The interest rate on the Series 2006 Capital Loan Notes is 4.10% computed using a 360-day year. Monthly principal and interest payments are scheduled with the amount of the monthly installment of principal varying on an annual basis. The final payment is scheduled for June 15, 2014.

The Series 2006 notes may be called for redemption and paid before maturity on any date from any funds, regardless of source, in whole or, from time to time, in part, in any order of maturity and within a maturity by lot. The total benefit of this refunding is \$211,762, which amount will be recognized as a reduced interest expense over the payment period of the refunding notes.

## NOTE 9 - NOTES PAYABLE (Continued)

A summary of changes in long-term liabilities for the year ended June 30, 2008, is as follows:

|  | Balances<br>July 1,       | Incre | ases     | Decreases                    | Balances<br>June 30,         |
|--|---------------------------|-------|----------|------------------------------|------------------------------|
| Capital Loan Notes<br>Capital Loan Notes | \$ 1,405,000<br>1,815,000 | \$    | <br>-    | \$<br>(125,000)<br>(205,000) | \$<br>1,280,000<br>1,610,000 |
| Totals                                   | \$ 3,220,000              | \$    | <u>-</u> | \$<br>(330,000)              | \$<br>2,890,000              |

A summary of the annual principal and interest requirements to maturity is as follows:

| Year<br>Ending<br>June 30, | ļ  |                  |    | 06 Revenue<br>Loan Notes<br>Interest |    | Series 2003 Re<br>Capital Loan M<br>Principal In |    |         | Principa |           | ota | al<br>Interest |
|----------------------------|----|------------------|----|--------------------------------------|----|--|----|---------|----------|-----------|-----|----------------|
| 2009                       | \$ | 240,000          | \$ | 61,500                               | \$ | 110,000  | \$ | 47,339  | \$       | 350,000   | \$  | 108,839        |
| 2010                       | •  | 250,000          |    | 51,472                               |    | 115,000  |    | 43,016  |          | 365,000   |     | 94,488         |
| 2011                       |    | 260,000          |    | 41,034                               |    | 125,000  |    | 38,412  |          | 385,000   |     | 79,446         |
| 2012                       |    | 275,000          |    | 30,092                               |    | 125,000  |    | 33,599  |          | 400,000   |     | 63,691         |
| 2013                       |    | 285,000          |    | 18,629                               |    | 135,000  |    | 28,610  |          | 420,000   |     | 47,239         |
| 2014                       |    | 300,000          |    | 6,663                                |    | 140,000  |    | 23,325  |          | 440,000   |     | 29,988         |
| 2015                       |    | · -              |    | · -                                  |    | 530,000  |    | 11,052  |          | 530,000   |     | 11,052         |
| Totals                     | \$ | <u>1,610,000</u> | \$ | 209,390                              | \$ | 1,280,000  | \$ | 225,353 | \$       | 2,890,000 | \$  | 434,743        |

#### **NOTE 10 - JOINT USE AGREEMENT**

On April 19, 2002, the Board of Trustees adopted and approved an intra-fund resolution between the Electric Utility and Communications: Telephone Utility titled "A Joint Use Agreement Under Iowa Code Chapter 28E". The Electric Utility financed and installed a communications distribution system for the use and support of electric operations. This communications distribution system is the sole property of the Electric Utility. Through the joint use agreement, the Communications: Telephone Utility is granted the right to use the three networks of the Electric Utility communications distribution system in varying percentages as specified in the agreement.

The term of the agreement is forty years, expiring June 30, 2041. For the term of the agreement, the Communications: Telephone Utility will pay to the Electric Utility, the sum of \$173,000 by June 30 each year beginning June 30, 2002. The arrangements and terms of the agreement were based upon applicable market value and economic conditions at that time, in sole reference to the joint use of the communications distribution system by the Electric Utility and Communications: Telephone Utility. The Communications: Telephone Utility is obligated to comply with all property tax filing requirements imposed under lowa Code Chapter 433.

## **NOTE 11 - PAYMENT TO THE CITY**

CRMU provides utility and other services to the City of Coon Rapids. CRMU contributes an amount equal to these utilities and services back to the City as in-lieu-of-tax payments. The total amount paid to the City for the year ended June 30, 2007, was \$149,096.

### **NOTE 12 - PENSION AND RETIREMENT BENEFITS**

CRMU contributes to the lowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits, which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa 50306-9117.

Plan members are required to contribute 3.90% of their annual covered salary and CRMU is required to contribute 6.05% of annual covered payroll. Contribution requirements are established by state statute. CRMU's required contributions to IPERS for the years ended June 30, 2008, 2007 and 2006, were \$30,160, \$28,933 and \$27,904, respectively.

#### **NOTE 13 - HEALTH INSURANCE SELF-INSURED**

CRMU has a group health insurance policy which provides comprehensive medical coverage for eligible employees and, if elected, their spouses and dependents. CRMU self-insures certain employee eligible medical costs that are not reimbursed by the health insurance provider because the medical cost does not exceed the deductible and maximum out-of-pocket policy provision. CRMU had eleven covered employees as of June 30, 2008.

The amount of the deductibles and maximum out-of-pocket expenses self-insured is as follows:

|          | Dedu     | ctible   | Maximum Out-of-Pocket |          |  |  |
|----------|----------|----------|-----------------------|----------|--|--|
|          | Single   | Family   | Single                | Family   |  |  |
| Employee | \$ 3,000 | \$ 6,000 | \$ 6,000              | \$12,000 |  |  |

#### **NOTE 14 - COMMITMENTS AND CONTINGENT LIABILITIES**

- 1. CRMU has a contract, effective to December 31, 2020, with the United States Department of Energy to provide CRMU firm electric power up to 2,395 kilowatts during any winter season month and up to 2,666 kilowatts during any summer season month, through December 31, 2010. This contract provides that the contract rate of delivery for firm power will be recalculated January 2011 for the kilowatts to be provided during the subsequent winter and summer seasons.
- 2. CRMU entered into a contract with its major transporter of natural gas in August 1993 that requires a capacity demand payment of approximately \$127,000 annually. The initial expiration date of the contract was through October 31, 1996, which was subsequently extended through October 31, 2008.
- 3. CRMU entered into another economic development loan on July 24, 2008, in the amount of \$21,000 with Guthrie Center Family Dentistry. The loan is to be used to finance purchase of dental equipment office in Coon Rapids, Iowa.
- 4. CRMU entered into a contract with Veenstra & Kimm, Inc. to provide professional engineering services related to a lift station and force main improvements for the Water system. The services which are contracted to cost \$39,350, for which \$2,090 has been paid by June 30, 2008, will likely be paid in the next fiscal year.

See Independent Auditors' Report.

## NOTE 14 - COMMITMENTS AND CONTINGENT LIABILITIES (Continued)

- 5. CRMU passed a resolution on June 21, 2007, authorizing the utilities to grant funds of \$100,000 plus \$15,000 of in-kind administrative labor to the City of Coon Rapids in conjunction with the Great Places Projects associated with the streetscape of the South 5<sup>th</sup> Avenue Entrance.
- 6. CRMU entered into a contract July 27, 2006, with Utility Service Co., Inc., engaging them to provide the professional service needed to maintain CRMU's 250,000 gallon water storage tank. The annual fee is \$19,991 per year until 2012 when it becomes \$11,288. Beginning in 2015 and each third year thereafter, the annual fee will be adjusted to reflect the current cost of service, and may be adjusted up or down by a maximum of 5% annually. This contract may be cancelled by CRMU if notification is received 90 days prior to the anniversary date. Unless a cancellation notice is received, the contract automatically renews each year.

### **NOTE 15 - MAJOR CUSTOMERS**

A significant portion of the Electric Utility and Gas Utility revenue is derived from a single customer. This customer generated approximately 26.8% of the Electric Utility total sales to customers and 39.4% of the Gas Utility total sales to customers for the year ended June 30, 2007. In addition, a significant portion of the Telephone Utility revenue is derived from one customer. This customer generated approximately 10.4% of the total telephone sales.

### **NOTE 16 - CONCENTRATIONS**

CRMU provides utility services to commercial and residential customers in a specified service area in and around the City of Coon Rapids, Iowa. Credit is granted to substantially all customers, all of whom are local business or residents. All new customers of CRMU are required to pay a meter deposit. The deposit is refundable, within twelve months, if their account balances have been paid on time during that period.

The tax increment financing receivable by various Utility Funds is subject to collection by the City of property taxes associated with the tax increment financing district located in the City of Coon Rapids, lowa.

#### **NOTE 17- RISK MANAGEMENT**

CRMU is exposed to various risks of loss related to torts; theft, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks, except for loss of infrastructure, are covered by the purchase of commercial insurance. CRMU assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

### **NOTE 18 - FAIR VALUE OF FINANCIAL INTRUMENTS**

The carrying amounts reflected in the balance sheets for cash and cash equivalents approximate the respective fair values due to the short maturities of those instruments. Management estimates that there are no significant differences between the fair value of financial instruments and the amounts shown as assets and liabilities on the statement of net assets.

## **NOTE 19 - CASH FLOW INFORMATION**

Non-cash investing transactions occurred in relation to the discount of the Tax Increment Financing Receivable. The amount of the original discount and discount earned (reported as interest income) for each fund is as follows:

|                    | Original<br>Discount | 2008<br>Discount<br>Earned |  |  |
|--------------------|----------------------|----------------------------|--|--|
| Electric Utility   | \$ 4,171             | \$ 530                     |  |  |
| Gas Utility        | 21,433               | 2,725                      |  |  |
| Water Utility      | 5,026                | 639                        |  |  |
| Wastewater Utility | 13,810               | 1,758                      |  |  |
| Totals             | <u>\$44,440</u>      | <u>\$ 5,652</u>            |  |  |

### **NOTE 20 - GRANT AGREEMENT**

CRMU received a federal Rural Economic Development Grant for \$300,000, which required a local match of \$60,000 making a total of \$360,000 available to establish a revolving loan fund. During 2008, two loans were made for economic development totaling \$325,000 leaving \$35,000 of funds restricted for purposes of this revolving loan program.

## REQUIRED SUPPLEMENTARY INFORMATION

## SCHEDULE OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCES -BUDGET AND ACTUAL (BUDGETARY BASIS) PROPRIETARY FUNDS

## REQUIRED SUPPLEMENTARY INFORMATION FOR THE YEAR ENDED JUNE 30, 2008

|                                  | OI | Actual<br>n Budget<br>Basis | Budgeted<br>Amounts<br>Original<br>and Final |           | Final<br>Budget to<br>Actual<br>Variance |         |
|----------------------------------|----|-----------------------------|--|-----------|--|---------|
| RECEIPTS:                        | •  |                             |  |           |  |         |
| Use of Money and Property        | \$ | 284,589                     | •  |           |  |         |
| Charges for Service              |    | 4,667,184                   |  |           | •  |         |
| Debt Proceeds                    |    | -                           |  |           |  |         |
| Grant Revenue                    |    | 300,000                     |  |           |  |         |
| Miscellaneous                    |    | 18 <u>,850</u>              |  |           |  |         |
| Total Receipts                   |    | 5,270,623                   | \$   | 5,264,721 | \$                                       | 5,902   |
| DISBURSEMENTS:                   |    | ;                           |  |           |  |         |
| Business Type Activities -       |    |                             |  |           |  |         |
| Operating Expenses               |    | 3,453,745                   |  |           |  |         |
| Transfers to City of Coon Rapids |    | 62,995                      |  |           |  |         |
| Capital Outlay                   |    | 250,998                     |  |           |  |         |
| Economic Development Loans       |    | 325,000                     |  |           |  | •       |
| Principal Redemption             | •  | 330,000                     |  |           |  |         |
| Interest Payments                |    | 12 <u>1,833</u>             |  |           |  |         |
| Total Disbursements              |    | 4,544,571                   |  | 5,105,904 |  | 561,333 |
| Excess (Deficiency) of Receipts  |    |                             |  |           |  |         |
| Over Disbursements               |    | 726,052                     |  | 158,817   | \$                                       | 567,235 |
| Balance, Beginning of Year       |    | 5,722,066                   |  | 165,850   |  |         |
| Balance, End of Year             | \$ | 6,448,118                   | \$   | 324,667   |  |         |

## BUDGET TO GAAP RECONCILIATION PROPRIETY FUNDS

## REQUIRED SUPPLEMENTARY INFORMATION FOR THE YEAR ENDED JUNE 30, 2008

|   |             | GAAP<br>Basis          |                           |     |                        |
|---|-------------|------------------------|---------------------------|-----|------------------------|
| Receipts/Revenues Disbursements/Expense | \$          | 5,270,623<br>4,544,571 | \$<br>205,482<br>(43,384) | \$  | 5,476,105<br>4,501,187 |
| Net                                     | <del></del> | 726,052                | <br>248,866               |     | 974,918                |
| Beginning Net Assets                    |             | 5,722,066              | 6,842,183                 |     | 12,564,249             |
| Ending Net Assets                       | \$          | 6,448,118              | \$<br>7,091,049           | \$_ | 13,539,167             |

## NOTES TO REQUIRED SUPPLEMENTARY INFORMATION BUDGETARY REPORTING

In accordance with the Code of Iowa, the Coon Rapids City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds of the primary government and component units, including the operations of Coon Rapids Municipal Utilities (CRMU). The annual budget may be amended during the year utilizing similar statutorily prescribed procedures. The budget for the City of Coon Rapids was not amended for the year ended June 30, 2008.

Formal and legal budgetary control is based upon nine major classes of disbursements, known as functions, not by fund or fund type. These nine functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects and business type activities. CRMU's budget is included in the business type activities function. Functional disbursements required to be budgeted include disbursements for the primary government funds and enterprise funds, which would include CRMU's disbursements. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund.

## OTHER SUPPLEMENTARY INFORMATION

## SCHEDULE OF EXPENSES PROPRIETARY FUNDS FOR THE YEAR ENDED JUNE 30, 2008

|   | •  |                                      |         |  |  |  |  |
|---|----|--------------------------------------|---------|--|--|--|--|
|   |    | munications:<br>Felephone<br>Utility | C<br>In | nunications:<br>able TV,<br>iternet &<br>ger Utility |  |  |  |
| PURCHASED ENERGY AND PROGRAMMING:         | Φ. |                                      | Φ.      |  |  |  |  |
| Purchased Energy Purchased Cable          | \$ | -                                    | \$      | -<br>121,874   |  |  |  |
| Purchased Cable Purchased Internet        | -  | <u>-</u>                             |         | 52,857   |  |  |  |
| Central Office Switching and Transmission |    | 75,061                               |         | -  |  |  |  |
| Purchase Telephone and Long Distance      |    | 84,778                               |         | _  |  |  |  |
| Neal 4 Purchased Energy                   |    |                                      |         |  |  |  |  |
| Fuel                                      |    | -                                    |         | -  |  |  |  |
| Total Purchased Energy and Programming    | \$ | 159,839                              | \$      | 174,731  |  |  |  |
| PLANT OPERATIONS:                         |    |                                      |         |  |  |  |  |
| Salaries and Wages                        | \$ | 75                                   | . \$    | 3,225  |  |  |  |
| Utilities                                 |    | 11,572                               |         | 5,945  |  |  |  |
| Chemicals and Testing                     | •  | <b>-</b>                             | •       |  |  |  |  |
| Maintenance and Generators                |    | -                                    |         | 340  |  |  |  |
| Maintenance of Plant                      |    | -                                    |         |  |  |  |  |
| Total Plant Operations                    | \$ | 11,647                               | \$      | 9,510  |  |  |  |
| TRANSMISSION OPERATIONS:                  |    |                                      |         | ,  |  |  |  |
| Maintenance Neal 4 Transmission           | \$ | -                                    | \$      | , pa   |  |  |  |
| Total Transmission Operations             | \$ |                                      | \$      | _  |  |  |  |
| DISTRIBUTION OPERATIONS:                  | -  |                                      |         |  |  |  |  |
| Salaries and Wages                        | \$ | 12,527                               | \$      | 27,811   |  |  |  |
| Line and Station Supplies                 |    | 1,146                                |         |  |  |  |  |
| Safety Expense                            |    | 836                                  |         | 1,190  |  |  |  |
| Maintenance                               |    | 1,544                                |         | 1,123  |  |  |  |
| Miscellaneous                             |    | -                                    |         | -  |  |  |  |
| Total Distribution Operations             | \$ | 16,053                               | \$      | 30,124   |  |  |  |

## **Business Type Activities - Enterprise Funds**

|           | Electric<br>Utility |    | Gas<br>Utility |           | Water<br>Utility | Wastewater<br>Utility |          |    | Totai     |
|-----------|---------------------|----|----------------|-----------|------------------|-----------------------|----------|----|-----------|
| \$        | 262,291             | \$ | 934,760        | \$        | -                | \$                    | -<br>-   | \$ | 1,197,051 |
| *         | -                   | ,  | · -            |           | -                |                       | -        |    | 121,874   |
|           | -                   |    | -              |           | -                |                       | -        |    | 52,857    |
|           | -                   |    | -              |           | -                |                       | <b>-</b> |    | 75,061    |
|           | -                   |    | -              |           | -                |                       | -        |    | 84,778    |
|           | 369,192             |    | -              |           | -                |                       | -        |    | 369,192   |
|           | 3,685               |    | -              |           | -                |                       | -        |    | 3,685     |
|           |                     |    |                |           |                  |                       |          |    |           |
| \$        | 635,168             | \$ | 934,760        | \$        |                  | \$                    |          | \$ | 1,904,498 |
|           |                     |    |                |           |                  |                       |          |    |           |
| \$        | 6,845               | \$ | 442            | \$        | 15,091           | \$                    | 2,711    |    | 28,389    |
| •         | 19,981              | ,  | 24,409         | ,         | 18,859           |                       | 10,990   |    | 91,756    |
|           | -                   |    | · <u>-</u>     |           | 9,163            |                       | 504      |    | 9,667     |
|           | -                   |    |                |           | <b>-</b> .       |                       | -        |    | 340       |
|           | 351,464             |    | -              |           | 28,625           |                       | 587      |    | 380,676   |
| \$        | 378,290             | \$ | 24,851         | \$        | 71,738           | \$                    | 14,792   | \$ | 510,828   |
|           |                     |    | -              | ,         |                  |                       |          |    |           |
| \$        | 89,238              | \$ | -              | \$        | -                | \$                    | -        |    | 89,238    |
|           |                     |    |                | <u> </u>  | <u></u>          | \$                    |          | \$ | 89,238    |
| <u>\$</u> | 89,238              | \$ |                | <u>\$</u> |                  | <u> </u>              |          | Ψ  | <u> </u>  |
| \$        | 93,041              | \$ | 52,756         | \$        | 24,030           | \$                    | 14,333   |    | 224,498   |
| Ψ         | 4,009               | Ψ  | 4,481          | Ψ.        | 754              | Ψ                     | 7        |    | 10,397    |
|           | 6,147               | •. | 3,242          |           | 1,333            |                       | 484      |    | 13,232    |
|           | 26,560              |    | 9,179          |           | 9,590            |                       | 1,720    |    | 49,716    |
|           | ,                   |    | -              |           | -                |                       | 1,863    |    | 1,863     |
| \$        | 129,757             | \$ | 69,658         | \$        | 35,707           | \$                    | 18,407   | \$ | 299,706   |

## SCHEDULE OF EXPENSES PROPRIETARY FUNDS FOR THE YEAR ENDED JUNE 30, 2008

|   | Te  | nunications:<br>lephone<br>Utility | Communications:<br>Cable TV,<br>Internet &<br>Pager Utility |        |  |
|---|-----|------------------------------------|---|--------|--|
| CONSUMER SERVICE EXPENSES:                          |     | -                                  | _   |        |  |
| Salaries and Wages                                  | \$  | 12,035                             | \$  | 17,098 |  |
| Office Supplies                                     |     | 3,392                              |   | 2,308  |  |
| Provision for Uncollectible Accounts                |     | (15,754)                           |   | 730    |  |
| Total Consumer Service Operations                   | \$  | (327)                              | \$  | 20,136 |  |
| ADMINISTRATIVE AND GENERAL EXPENSES:                |     |                                    |   |        |  |
| Salaries and Wages                                  | \$  | 8,004                              | \$  | 11,372 |  |
| Telephone   | Ψ   | 737                                | *   | 1,048  |  |
| Outside Professional Services                       |     | 25,791                             | •   | 12,077 |  |
| Legal and Public Notices                            |     | 145                                |   | 1,156  |  |
| Property Insurance                                  |     | 2,984                              |   | .,     |  |
| Regulatory Commission Expense                       |     | 3,461                              |   | 155    |  |
| Advertising   |     | 10,498                             |   | 450    |  |
| Trustee Salaries                                    |     | 323                                |   | 459    |  |
| Travel and Training                                 |     | 651                                |   | 240    |  |
| Dues and Assessments                                |     | 4,225                              |   | 292    |  |
| Energy Conservation Expense                         |     | 1,220                              |   |        |  |
| Miscellaneous                                       |     | _                                  |   | _      |  |
| Vehicle Operating Expense                           |     | 1,147                              |   | 742    |  |
| General Maintenance                                 |     | 446                                |   | 935    |  |
| Property Taxes                                      |     | 7,054                              |   | -      |  |
| Employer Payroll Taxes                              | •   | 4,594                              |   | 4,607  |  |
| Employee Benefits                                   |     | 11,308                             |   | 19,377 |  |
| Employee Benefits                                   |     | 11,000                             |   | 10,071 |  |
| Total Administrative and General Expenses           | \$  | 81,368                             | <u>\$</u>   | 52,910 |  |
| DEPRECIATION:                                       |     |                                    |   |        |  |
| Depreciation Neal 4 Plant                           | \$  | -                                  | \$  | -      |  |
| Depreciation Transmission System                    |     | -                                  |   | -      |  |
| Depreciation Distribution System                    |     | -                                  |   | -      |  |
| Depreciation General Plant                          | e . | 2,295                              |   | 3,172  |  |
| Depreciation Production Plant                       |     | -                                  |   | 7,775  |  |
| Depreciation Municipal Building                     | -   |                                    |   |        |  |
| Total Depreciation Expense                          |     | 2,295                              |   | 10,947 |  |
| Less Depreciation Allocated to Nonoperating Expense |     | -                                  |   | -      |  |
| Total Operating Depreciation Expense                | \$  | 2,295                              | \$  | 10,947 |  |
| ·   |     |                                    | · <del></del>   |        |  |

## **Business Type Activities - Enterprise Funds**

| I  | Electric<br>Utility |     | Gas<br>Utility  | Water<br>Utility      | stewater<br>Utility  |    | Total             |
|----|---------------------|-----|-----------------|-----------------------|----------------------|----|-------------------|
| \$ | 56,076<br>7,759     | .\$ | 27,665<br>3,552 | \$<br>18,083<br>2,212 | \$<br>6,664<br>1,364 | \$ | 137,621<br>20,587 |
| •  | (1,413)             |     | 101             | 146                   | 94                   |    | (16,096)          |
| \$ | 62,422              | \$  | 31,318          | \$<br>20,441          | \$<br>8,122          | \$ | 142,112           |
| \$ | 37,615              | \$  | 17,161          | \$<br>10,788          | \$<br>4,430          | \$ | 89,370            |
|    | 3,564               |     | 1,580           | 994                   | 402                  |    | 8,325             |
|    | 14,236              |     | 6,624           | 3,472                 | 2,297                |    | 64,497            |
|    | 865                 |     | 829             | 195                   | 4 650                |    | 3,270             |
|    | 26,061              |     | 8,257           | 4,480                 | 1,652<br>210         | •  | 43,434<br>10,194  |
|    | 3,527               |     | 2,684           | 157<br>876            | 222                  |    | 16,959            |
|    | 3,181               |     | 1,732<br>692    | 435                   | 175                  |    | 3,600             |
|    | 1,516<br>2,642      |     | 2,043           | 1,803                 | 3,581                |    | 10,960            |
|    | 6,960               |     | 2,043<br>3,150  | 533                   | -                    |    | 15,160            |
|    | 1,298               |     | 10,421          | -                     | -                    |    | 11,719            |
|    | 806                 |     | 773             | _                     | -                    |    | 1,579             |
|    | 5,905               | •   | 2,701           | 1,627                 | 660                  |    | 12,782            |
|    | 14,724              |     | 11,011          | 1,753                 | 717                  |    | 29,586            |
|    | 23,717              |     | -               |                       | ••                   |    | 30,771            |
|    | 74,181              |     | 35,143          | 22,353                | 4,065                |    | 144,943           |
|    | 7,068               |     | 3,475           | 1,706                 | 6,045                |    | 48,979            |
| \$ | 227,866             | \$  | 108,276         | \$<br>51,172          | \$<br>24,536         | \$ | 546,128           |
|    |                     |     |                 |                       | •••                  |    |                   |
| \$ | 53,814              | \$  | -               | \$<br>7,448           | \$<br>19,545         | \$ | 80,807            |
|    | 47,008              |     | -               | 2,759                 | <del>-</del>         |    | 49,767            |
|    | 173,014             |     | 11,896          | 13,862                | 19,920               |    | 218,692           |
|    | 51,186              |     | 13,910          | 12,368                | 6,202                |    | 89,133            |
|    | -                   |     | 2,785           | -                     | -                    |    | 10,560            |
| -  | 9,953               |     | 11,868          | <br>                  | <br>                 | _  | 21,821            |
|    | 334,975             |     | 40,459          | 36,437                | 45,667               |    | 470,780           |
|    | 9,953               | •   | 11,868          | -                     | -                    |    | 21,821            |
| \$ | 325,022             | \$  | 28,591          | \$<br>36,437          | \$<br>45,667         | \$ | 448,959           |

## SCHEDULE OF INSURANCE COVERAGE FOR THE YEAR ENDED JUNE 30, 2008

| TYPE OF COVERAGE - ALL UTILITY SYSTEMS   | Expiration<br>Date                           | Limits of Coverage<br>(Each Occurrence/<br>Aggregate)                 |  |  |
|--|--|---|--|--|
| Property Coverage (Replacement Costs) - Fire and Extended Coverage (\$5,000 Deductible, 90% Co-Insurance) - Peak Shaving Plant and Contents Water Treatment Plant and Contents Water Tower and Contents  | 4/1/2009                                     | \$ 111,804<br>275,339<br>759,764                                      |  |  |
| Cable Television Building and Contents Maintenance Garage Building, Contents and Equipment Municipal Building - Building and Contents Telecommunications Building - Building and Contents Telecommunications Building - Generator Plant Gas Shop Building and Contents |  | 170,740<br>1,048,804<br>1,509,330<br>1,405,990<br>3,909,003<br>58,582 |  |  |
| Switch Gear Transformers Building and Contents Iron Hill Sub Station Building  |  | 530,746<br>176,705  |  |  |
| Inland Marine - Contractors Equipment (\$250 Deductible) Electronic Data Processing (\$500 Deductible) Scheduled Property Floater (\$250 Deductible)   | 4/1/2009                                     | 449,877<br>3,000<br>103,000   |  |  |
| Comprehensive General Liability - Bodily Injury, Personal Injury and/or Property Damage Fire Damage Medical Expense Employee Benefits  | 4/1/2009                                     | 1,000,000/2,000,000<br>100,000<br>5,000<br>100,000                    |  |  |
| Products and Completed Operations  Comprehensive Auto Policy -   | 4/1/2009                                     | 2,000,000/2,000,000   |  |  |
| Bodily Injury and/or Property Damage Uninsured/Underinsured Motorists Collision (\$1,000 Universal Motorists Deductible) Comprehensive (No Deductible)   |  | 1,000,000<br>50,000<br>ACV<br>ACV                                     |  |  |
| Workmen's Compensation Umbrella (Wrongful Act) Liability (\$10,000 Deductible) Linebacker Liability (\$1,500 Deductible) Boiler and Machinery Breakdown  | 4/1/2009<br>4/1/2009<br>4/1/2009<br>4/1/2009 | Statutory<br>3,000,000/3,000,000<br>1,000,000/1,000,000<br>2,000,000  |  |  |
| Crime - Employee Theft per Person (\$500 Deductible) Computer Fraud (\$500 Deductible) Manager Assistant Manager Comptroller   |  | 2,000/200,000<br>500/50,000<br>400,000<br>200,000<br>200,000          |  |  |

See Independent Auditors' Report.

## SCHEDULE OF INSURANCE COVERAGE FOR THE YEAR ENDED JUNE 30, 2008

| TYPE OF COVERAGE - ALL UTILITY SYSTEMS                  | Expiration<br>Date | Limits of Coverage<br>(Each Occurrence/<br>Aggregate) |           |  |
|---|--------------------|---|-----------|--|
| Commercial Output -                                     |                    |   |           |  |
| Personal Property (\$5,000 Deductible)                  | 4/1/2009           | \$  | 21,224    |  |
| Electric Generating and Switchgear (\$5,000 Deductible) | 4/1/2009           |   | 3,887,779 |  |
| Extra Expense   | 4/1/2009           |   | 50,000    |  |

## OTHER REPORTS

## O'Donnell, Ficenec, Wills & Ferdig, LLP

Certified Public Accountants

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Omaha, Nebraska 68127-1904

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# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Coon Rapids Municipal Utilities Coon Rapids, Iowa

We have audited the accompanying financial statements of Coon Rapids Municipal Utilities, a component unit of the City of Coon Rapids, Iowa, as of and for the year ended June 30, 2008, and have issued our report thereon dated November 21, 2008. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

## Internal Control Over Financial Reporting

In planning and performing our audit, we considered Coon Rapids Municipal Utilities' internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Utilities' internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Coon Rapids Municipal Utilities' internal control over financial reporting.

A control deficiency exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Utilities' ability to initiate, authorize, record, process, or report financial data reliably in accordance with U.S. generally accepted accounting principles such that there is more than a remote likelihood a misstatement of the Utilities' financial statements that is more than inconsequential will not be prevented or detected by the Utilities' internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood a material misstatement of the financial statements will not be prevented or detected by the Utilities' internal control over financial reporting.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control over financial reporting that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether Coon Rapids Municipal Utilities' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance required to be reported under *Government Auditing Standards*.

Comments involving statutory and other legal matters about the Coon Rapids Municipal Utilities' operations for the year ended June 30, 2008, are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the Utilities. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

Coon Rapids Municipal Utilities' responses to findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. While we have expressed our conclusions on the Utilities' responses, we did not audit Coon Rapids Municipal Utilities' responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the trustees, officials, employees and customers of Coon Rapids Municipal Utilities, and other parties to whom the Coon Rapids Municipal Utilities may report, including federal awarding agencies and pass-through entities. This report is not intended to be and should not be used by anyone other than these specified parties.

O'DONNELL, FICENEC, WILLS & FERDIG, LLP

Certified Public Accountant

November 21, 2008

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED JUNE 30, 2008

#### PART I: SUMMARY OF THE INDEPENDENT AUDITORS' RESULTS:

- (a) An unqualified opinion was issued on the financial statements.
- (b) No significant deficiencies in internal control over financial reporting were disclosed by the audit of the financial statements.
- (c) The audit did not disclose any noncompliance which could have a material effect on the financial statement amounts.
- (d) No material weaknesses in internal control were noted.

## PART II: FINDINGS RELATED TO THE FINANCIAL STATEMENTS:

### Instances of Non-Compliance:

No Matters were noted.

## Significant Deficiencies:

No Matters were noted.

## PART III: OTHER FINDINGS RELATED TO REQUIRED STATUTORY REPORTING:

- III-A-08 Official Depositories The Board of Trustees has approved a resolution naming official depositories. The maximum deposit amount stated in the resolution was not exceeded during the year ended June 30, 2008.
- III-B-08 Certified Budget Chapter 384.20 of the Code of lowa states in part that public monies may not be expended or encumbered except under an annual or continuing appropriation. Disbursements did not exceed the certified budget during the fiscal year.
- III-C-08 **Questionable Disbursements -** No disbursements were noted that may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.
- III-D-08 **Travel Expenses -** No disbursement of Utilities' money for travel expenses of spouses of Utilities' officials or employees were noted.
- III-E-08 **Business Transactions -** Business transactions between Coon Rapids Municipal Utilities and Utilities' officials are immaterial and meet the guidelines of the Code of lowa.

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED JUNE 30, 2008

## PART III: OTHER FINDINGS RELATED TO REQUIRED STATUTORY REPORTING: (Continued)

- III-F-08 **Bond Coverage -** Surety bond coverage of Coon Rapids Municipal Utilities' officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that coverage is adequate for current operations.
- III-G-08 **Trustee Minutes -** No transactions were found that we believe should have been approved in the Board of Trustees minutes but were not.
- III-H-08 **Deposits and Investments -** No instances of non-compliance with the deposit and investment provisions of Chapter 12B and 12C of the Code of Iowa and the Coon Rapids Municipal Utilities' investment policy were noted.
- III-I-08 Revenue Bonds and Notes No instances of non-compliance with the electric revenue bond and capital loan note requirements for the year ended June 30, 2008, were noted.
- III-J-08 **Telecommunication Services -** No instances of non-compliance with Chapter 388.10 of the Code of lowa were noted.